



Office of Human Resources
Emergency Service Technician - CO2656
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General Statement of Duties

Performs diagnostic medical radiographs or in support of public health operations and programs for comprehensive medical services including the diagnosis and treatment of viruses, diseases, or trauma.

Distinguishing Characteristics

This class is distinguished from other classifications such as paramedics, firefighters, police officers, healthcare workers, or related jobs, by the level of public interaction and specialized minimum qualifications.

Essential Duties

For Positions at Denver Health Medical Center

Identifies and conducts assessment of physical and mental condition of public inebriates and transports them to Denver Cares, City Jail or appropriate medical facility, or from one facility to another.

Responds to police radio dispatch and patrols designated areas to identify public inebriates. Obtains necessary information from police officers, bystanders and affected persons to develop necessary reports and sign appropriate documents to assume responsibility of liability to transport.

Uses standard Emergency Medical Technician methodologies within program guidelines, establishes criticality of condition of persons found in a state of unconsciousness and administers basic emergency care, transports to the hospital or requests an ambulance.

Completes trip and log sheets for each individual call or encounter in a proper legal manner that can be utilized as evidence in legal proceedings.

Enforces staff and client safety within medical facility until situation can be assumed by other medical staff. Maintains security of police radio, medical supplies and assigned vehicle.

Testifies in court as required.

Inspects vehicle for proper mechanical performance and sufficient, appropriate medical supplies, replenishing supplies as necessary.

Advises supervisor of need for vehicle maintenance, repair or malfunctions.

Maintains established departmental policies and procedures, objectives, quality improvement, safety, environmental and infection control standards.

For Positions in Public Health Operations

Conducts saliva, blood, and other field testing to determine infection of public health viruses. Prepares, labels, and secures samples for transport to laboratory.

Properly set up testing area, including donning and doffing of appropriate Personal Protective Equipment (PPE), equipment disinfecting, and test kit preparation.

Participate in onsite training, including PPE, test kit use, and radio communications.

Prepares general laboratory paperwork such as recording analysis results, logbooks, or other documentation.

Completes patient registration. Protects and maintains individuals' privacy and confidentiality.

Operates city vehicles to safely transport testing team to testing locations.

All Positions

Performs other related duties as assigned.

Employees may be re-deployed to work in other capacities in their own agencies or in other City agencies to support core functions of the City during a City-wide emergency declared by the Mayor.

Any one position may not include all of the duties listed. However, the allocation of positions will be determined by the amount of time spent in performing the essential duties listed above.

Competencies

Decision Making – Specifies goals and obstacles to achieving those goals, generates alternatives, considers risks, and evaluates and chooses the best alternative in order to make a determination, draw conclusions, or solve a problem.

Interpersonal Skills - Shows understanding, friendliness, courtesy, tact, empathy, cooperation, concern, and politeness to others and relates well to different people from varied backgrounds and different situations.

Reading – Understands and interprets written material, including technical material, rules, regulations, instructions, reports, charts, graphs, or tables; applies what is learned from written material to specific situations.

Technical Competence - Uses knowledge that is acquired through formal training or extensive on-the-job experience to perform one's job; works with, understands, and evaluates technical information related to the job; advises others on technical issues.

Writing – Writes in a clear, concise, organized, and convincing manner for the intended audience.

Knowledge & Skills

Knowledge of intelligence operations; public safety and security operations; occupational health and safety; investigation and inspection techniques; or rules, regulations, precautions, and prevention techniques for the protection of people, data, and property.

Knowledge of the information and techniques needed to diagnose and treat human injuries, diseases, and deformities. This includes symptom, treatment alternatives, drug properties and interactions, and preventive health-care measures.

Knowledge of the concepts, principles, and theories of human behavior and performance in various contexts, mental processes, or the assessment and treatment of behavioral and affective disorders.

Knowledge of necessary safety precautions sufficient to be able to transport others by escort or vehicle.

Knowledge of security procedures sufficient to be able to establish and maintain secure storage of equipment and supplies.

Knowledge of common safety hazards and necessary safety precautions for self and other sufficient to be able to establish a safe work environment.

Knowledge of blood borne pathogen regulations and universal precautions sufficient to be able to protect self and others from possible infection.

Knowledge of inventory practices sufficient to be able to maintain adequate levels of supplies.

Knowledge of basic automotive mechanics sufficient to be able to inspect and insure proper performance of a vehicle.

Knowledge of departmental policies, procedures, and objectives sufficient to be able to maintain the expected level of efficiency.

Skill in the interpretation and application of written guidelines, precedents, and work practices to standardized work situations or specific cases.

Skill in recognizing non standardized situations and preparing recommendations for problem resolution.

Skill in assessing the physical and mental condition of public inebriates.

Skill in utilizing a variety of dispatch equipment.

Skill in reacting effectively and calmly in emergency and stressful situations.

Skill in speaking clearly, concisely and effectively to elicit and communicate explanatory or interpretive information

Skill in carefully transporting others.

Skill in performing basic Emergency Medical Technician (EMT-B) emergency care.

Skill in communicating clearly and concisely to elicit and/or present explanatory or interpretive information.

Skill in preparing and maintaining files and records.

Level of Supervision Exercised

By position, performs lead work.

Education Requirement

Graduation from high school or the possession of a GED, HiSET or TASC Certificate.

Experience Requirement

One (1) year of experience assisting patient caregivers in a health care environment.

Education & Experience Equivalency

Additional appropriate education may be substituted for the minimum experience requirements.

Licensure & Certification

By position, requires a valid Driver's License at the time of application.

Possession of a Colorado Emergency Medical Technician Basic Certificate (EMT-B) issued by the State of Colorado.

Licenses and certifications must be kept current as a condition of employment.

Working Environment

Potential exposure to cold temperatures, cold enough to cause bodily discomfort.
Potential exposure to heat temperatures, hot enough to cause bodily discomfort
Temperature Changes: variations in temperature from hot to cold.
Hazards: conditions where there is danger to life, body, and/or health.
Potential exposure to infections and contagious diseases
Potential exposure to hazards of handling diseased organs and tissues
Potential exposure to the risk of blood borne diseases
Potential exposure to hazardous anesthetic agents, body fluids, and bio-wastes.
Potential exposure to unpleasant patient or unit elements.
Contact with patients under wide variety of circumstances
Potential exposure to patient elements
Subject to varying and unpredictable situations
Handles emergency or crisis situations
Performs emergency care
Potential exposure to odors in kitchen and/or patient areas
Subject to many interruptions
Subject to long irregular hours
Pressure due to multiple calls and inquiries.

Level of Physical Demand

2-Light (10-20 lbs.) to 4-Heavy (50-100 lbs.)

Physical Demands

(Physical Demands are a general guide and specific positions will vary based on working conditions, locations, and agency/department needs.):

Accommodation: Ability to bring objects into focus.
Balancing: Maintaining equilibrium.
Carrying: Transporting or moving an object.
Climbing: Ascending or descending an object or ladder.
Color vision: Ability to distinguish and identify different colors.
Crouching: Positioning body downward and forward.
Depth Perception: Ability to judge distances and space relationships.
Feeling: Perceiving attributes of objects by means of skin receptors, communication, or otherwise.
Field of Vision: Ability to sharply detect or perceive objects peripherally.
Fingering: Picking and pinching, through use of fingers or otherwise.
Handling: Seizing, holding, grasping, through use of hands, fingers, or other means.
Hearing: Perceiving and comprehending the nature and direction of sounds.
Kneeling: Assuming a lowered position.
Lifting: By position, moving objects weighing no more than 20 pounds or 100 pounds from one level to another.
Pulling: Exerting force upon an object so that it is moving to the person.
Pushing: Exerting force upon an object so that it moves away from the person.
Reaching: Extending the hands and arms or other device in any direction.
Repetitive motions: Making frequent or continuous movements.
Sitting: Remaining in a stationary position.
Standing: Remaining in a stationary position.

Stooping: Positioning oneself low to the ground.

Talking: Communicating ideas or exchanging information.

Vision Far Acuity: Ability to perceive or detect objects clearly at 20 feet or more.

Vision Near Acuity: Ability to perceive or detect objects at 20 inches or less.

Walking: Ability to move or traverse from one location to another.

Background Check Requirement

Criminal Check

Employment Verification

By position, Motor Vehicle Record

Licenses/Certification

Assessment Requirement

None

Probation Period

Six (6) months.

Class Detail

Pay Grade: NE-07

FLSA Code: N

Established Date: 9/21/2018

Established By: LS

Revised Date: 5/15/2020

Revised By: BM

Class History: Added sections to Essential Duties to allow use for positions at Denver Health Medical Center or for positions performing Mobile Medical Testing in response to COVID-19 operations support within the city.

Updated the physical demands and working conditions to meet current language standards.