

Water

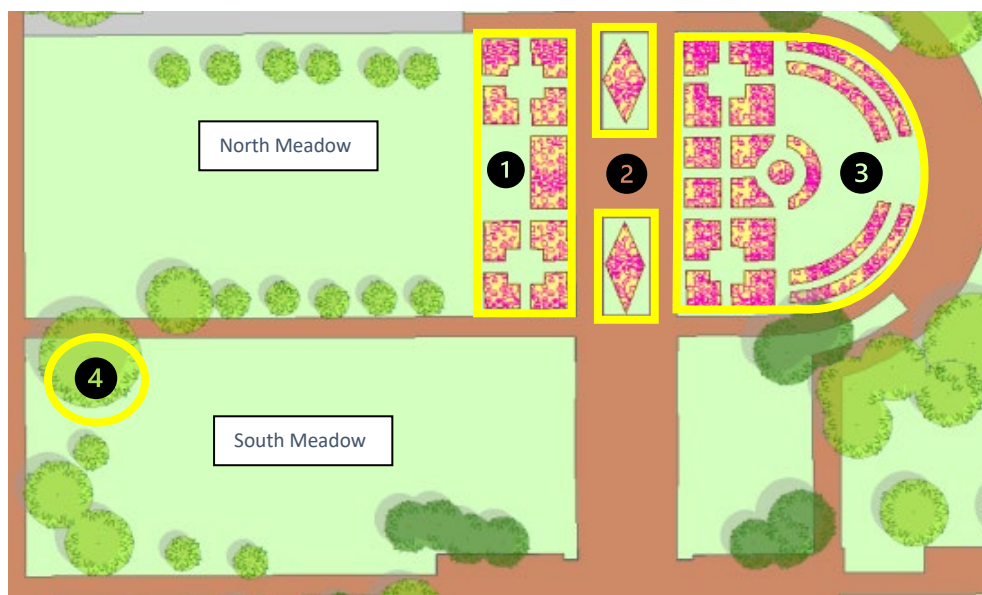
- **Potable (Drinking) Water:** Only available through the McNichols Building, events should reach out to the venue if interested (McNicholsbuilding.com).
- **Non-Potable (Non-Drinking) Water:** Available throughout various locations within the park. Typically used for power washing.
 - Turf areas via irrigation system (available seasonally)
 - Flower Beds in Greek Theater (available year-round)

Dumpsters and Portable Toilets: Below are the permissible staging areas for these items:

- Staging Area – Seal Pond (northwestern sidewalk)
- Staging Area – Greek A (eastern wall of Greek Theater)
- Staging Area – Greek B (western wall of Greek Theater)

Fencing Requirements: All fencing must be panels of secure barricade or barriers.

- **Flower Bed Fencing (see #1 – #3 on the diagram below):** All public events permitting the Meadow, Plaza, or Entire Park are required to protect flower beds with fencing unless otherwise approved. An Event Facilitator will confirm which flower bed areas require fencing based on the permit, infrastructure, and anticipated impact upon the park. Exceptions may be made if there are no plantings in the beds although there are typically perennials, annuals, and bulbs year-round, so events should anticipate fencing all three.
- **Oak Tree Fencing (see #4 on the diagram below):** All public events permitting the Meadow, Plaza, Entire Park, and/or Bannock Street are required to protect the Oak Tree with fencing unless otherwise approved; exceptions may be made for events with no impact or infrastructure in the South Meadow where the Oak Tree is located.



- **Park Perimeter Fencing:** Fencing is required unless exemption is requested and approved by Park Staff
 - Connect with Park Staff via EventLogisticsReview@denvergov.org at least **60 days in advance of your event** to discuss
- **Other Amenities & Horticulture:** It's recommended events with 3,000+ attendees consider adding extra protection of fencing around park amenities and horticulture – such as the Seal Pond, trees, or light poles – but it is not required.

Existing Post & Chain (see red line on diagram below): There are existing posts and chain lining the border of the grass and pavement along McNichols Drive which can be removed upon request. Removal must be approved in advance and completed by Park Staff. The black post and chain around the diamond flower beds and Oak Tree are **not allowed** to be removed. Please submit this request on the “Other Information & Questions” section of the Event Logistics Review and include the desired dates/times of removal and reasoning for the request.



Existing Trash Receptacles:

- Events are responsible for managing existing trash receptacles in their permitted spaces which requires monitoring the existing park trash cans and changing those trash bags when full. There are typically six trash receptacles: two by the fountain and four in the Greek Theater. Events must provide their own trash bags for park receptacles.

Snow Removal:

- Events are responsible for snow removal on sidewalks and hardscape (such as the Plaza) within their permitted space(s).
- Events are allowed to apply their own ice melt at the park, but it must be pet friendly. Ingredients should contain sodium chloride and magnesium chloride.

Vehicular Access & Parking by Permitted Space

Plaza: The Plaza is the only area where vehicular access is allowed according to the following:

- All vehicles must enter the park off Bannock St. onto McNichols Drive
 - **Park Permit only:** Enter and exit via McNichols Drive only
 - **Park and Bannock St. Permit:** Enter via McNichols Drive, exit McNichols Drive or Meadow Way (depending on vehicle height)
 - See Access Maps at the end of the guide for more information
- Vendors must drive to their designated locations, unload their items, and then exit the park. Once parked off site, they can come back and set up. Vendors should not leave vehicles stationed at their locations while they setup as it can cause traffic congestion and prohibit other vendors from entering the park.
- Events should station staff to direct vehicles and manage the flow of traffic for all load in and load out. Recommended staffing points are at the four corners of the north meadow as pictured in the diagram below. Events are responsible for staging, supervising, and adequately controlling vehicular access and all load-in and load-out.
- Vehicles are not allowed to drive on the grass. It is the Permit Holder's responsibility to ensure sure this does not happen at any point (set up, event, and tear down). **Failure to follow these policies and procedures may result in ticketing, damage charges, and/or permit policy violations.**

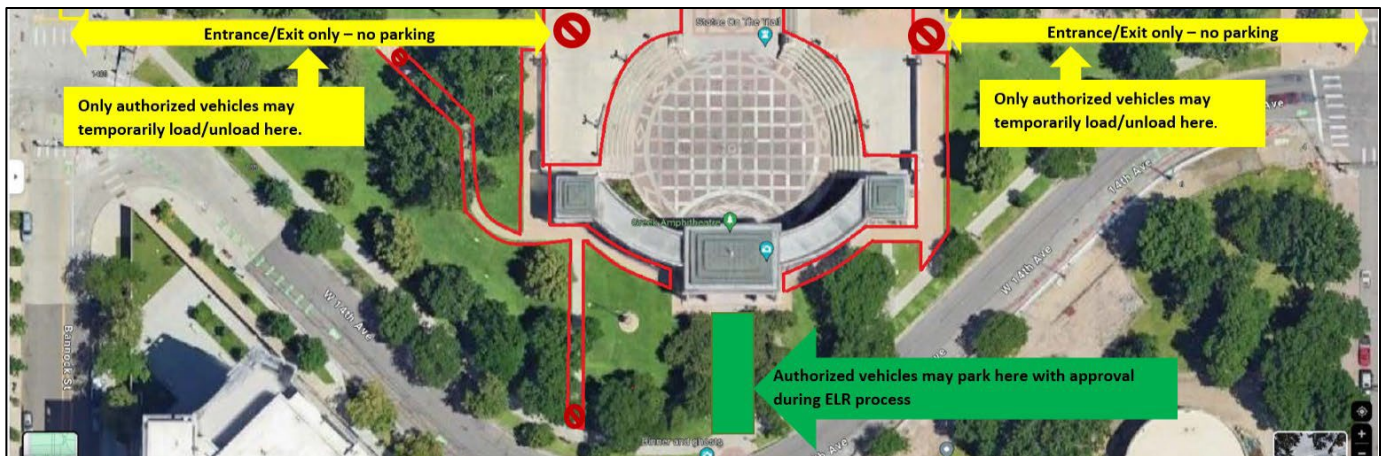
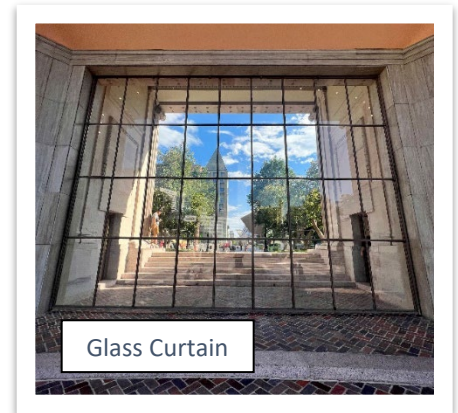


North Meadow, South Meadow, and the Broadway Terrace: There is **no vehicular access allowed on any grass** in Civic Center Park nor the Broadway Terrace.

Bannock Street: Use of Bannock Street requires a permit from the Parks Permitting Office.

Greek Theater: There is no vehicular access to the Greek Theater. Usage of the below items must be **requested at least 30 days in advance** of an event for planning purposes.

- **Glass Curtain:** The glass curtain at the Greek Theater is available for use.
 - Please submit this request on the “Other Information & Questions” section of the Event Logistics Review and include the desired dates/times of usage. If approved, DPR staff will oversee its operation.
- **Stage Accessibility:** The stage at the Greek Theater is only accessible via stairs. Should artists or performers of an event require accessible access to the stage, there is an ADA access ramp that DPR staff can manually install. Please note this ramp is not for public access and does not make the Greek Theater fully accessible.
 - Please submit this request on the “Other Information & Questions” section of the Event Logistics Review and include the desired dates/times of usage. If approved, DPR staff will oversee its operation.



Frequently Asked Questions (FAQs)

Accessibility: Civic Center Park's accessible entrances are on the west and east sides. On the west, enter from Bannock Street on either of the sidewalks that flank the meadow, directly across from the City and County Building. On the east, enter from Broadway Street at either the Colfax or 14th Street intersections, then head towards the centrally located Broadway Terrace and use the ramps flanking the gardens as you approach the Plaza.

Restrooms: There are public restrooms located on the south side of the McNichols Civic Center Building, facing the meadow. These public restrooms do not satisfy your portable restroom requirement on your permit requirements checklist.

Parking and Transit: There is no public parking available within Civic Center Park. Visitors must utilize public transit or public parking nearby. Find more information visit CivicCenterPark.org.

Permits from Other City Agencies: Please contact the [Office of Special Events \(OSE\)](#) for assistance obtaining required permits from other City Agencies for your activity through other city agencies.

McNichols Building: McNicholsbuilding.com

- McNichols Drive **must remain open** for emergency access operations; events can ***never*** block this drive with vehicles or other items.
- Events must receive approval from the McNichols Building to utilize the parking on the south side of the venue.

City and County Building: The public, accessible entrances must remain available during business hours (M-F 8am-5pm) and the ADA compliant employee entrance must be accessible during weekends as well.