

Pool, Spa and Water Feature Entrance Requirements for *Sewer Use & Drainage Permits (SUDP)*

Authority:	<ul style="list-style-type: none"> Denver Revised Municipal Code, Chapter 56 – Utilities & Chapter 51-1 through 51-6 Department of Transportation and Infrastructure (DOTI) Rules & Regulations Governing Sewerage Charges & Fees & Management of Wastewater Denver Building Code Amendments to the adopted I-Codes
Document Date:	February 5, 2025
Purpose:	Guide developers, design professionals, homeowners and contractors on SUDP required information that must be included on plans submitted for permit, additional document that are required, how to apply, and the approval process for obtaining an SUDP permit and contact information for other departments and reviews that may need to be contacted relating to permitting for your project
Customer Interface:	<p>Most communications between the City and the customer will be done through</p> <ul style="list-style-type: none"> DOTI Sewer Use and Drainage (Wastewater) Permits 720-865-3060 / wastewaterpermits@denvergov.org DOTI Wastewater Plumbing Inspections – dotipermitoperations@denvergov.org Community Planning and Development/Development Services: E-Permits
Affiliated Departments:	<p>Other departments that may require permits or submittals:</p> <ul style="list-style-type: none"> Building Department - E-Permits / planreview@denvergov.org Development Engineering Services / Wastewater Site Engineering Landmark (all proposed work to a designated landmark/historical structure) (720) 865-2944 Denver Clerk & Recorder clerkandrecorder@denvergov.org / 311 (outside Denver 720-913-1311) Metro Water Recovery (DOTI Wastewater will inform you if Metro review is required). DOTI - Addressing - addressing@denvergov.org / (720) 865-3002 Construction Engineering – Right of Way Services construction of sidewalks, driveways, setbacks, etc. (303) 446-3469 Denver Water (domestic water tap permit) (303) 628-6100 denverwatersales@denvergov.org <p>Licensing for work and inspections:</p> <ul style="list-style-type: none"> Contractor Licensing: Licensing Information
Applying for a Permit:	<ul style="list-style-type: none"> Upload all plans and documents for the entire project to E-Permits. (see page 2 for Submittal Requirements) All submittals are made online via E-Permits. SUDP requires a separate permit for each building or structure. A “Licensed Contractor” is not required to submit a SUDP application. SUDP permits are for the entire project and scope(s) of work, not by contractor. The applicant is submitted in E-Permits is the contact for the SUDP and must be the property owner’s “Local Authorized Agent”. SUDP review does not require PE or Architect signed and stamped plans, except for Grading/Plot Plans, Groundwater Management Plan, for work in a Floodplain (see page 2) or as requested by the plan reviewer, but the plans must be “For Construction.” cannot be marked “Draft”, “Not for Construction” or similar markings Plans marked for anything other than “For Construction” cannot be reviewed. Any site plan and/or architectural floor plans revised for another department must also be submitted to SUDP for review. Other information may be required to ensure proper and complete evaluation. All submittals become the property of DOTI Wastewater.
Approval Process:	<ul style="list-style-type: none"> The application and plans will be reviewed for Sanitary, Storm Drainage, Quality Control devices and Groundwater (as appropriate). If additional information is required to complete the review, the local authorized agent will be e-mailed a copy of the Review Comments which must be met prior to issuance of the Sewer Use & Drainage Permit. The requested information must be submitted via E-Permits only. Upon approval, the invoice for fees due will be sent to the applicant / authorized agent.
Fees: Make checks payable to Manager of Finance (all fees subject to change)	<p>See www.denvergov.org/SUDP for the current SUDP and DOTI fee schedules</p> <ul style="list-style-type: none"> Any revised plans submitted for review after a Sewer Use & Drainage Permit (SUDP) has been issued will require a Supplemental Sewer Use and Drainage Permit (SUDP) fees for permit issuance must be paid prior to December 31 of the invoice year. Additional fees at the new calendar year current rate shall be assessed and payment required.

Submittal Requirements for Pool, Spa and Water Feature projects

NOTE: Required Forms can be obtained at www.denvergov.org/sudp

<p>Submittal Requirements:</p>	<p>Required at a minimum. Additional plans may be required after project review.</p> <ul style="list-style-type: none"> • Basic Utility Site Plan to include: <ul style="list-style-type: none"> ○ Property lines and all existing structures ○ Exact location of any new and existing sanitary sewer on the site from the existing building to the main. ○ Existing or new storm sewer and drainage devices (deck drains, downspouts, roof drains, etc.) and drainage flow direction and routing. ○ All property adjacent street name(s), alley location, public or private sewer main location(s) and any public or private easements. ○ Note: Drawings must be legible and ready for construction and permitting. • Permitting Guide for Residential & Commercial Pools, Spas, and Water Features with all forms completed • Utility Site Plan showing the location and size of pool/spa/water features, equipment room, existing and proposed sanitary sewer lines with size, material, and connection points with details, domestic water lines with pipe size, storm sewer lines and deck drainage devices with sizes, material, connection points and details. • Grading Plan (for outdoor pools/spas/water features); reference Grading Submittal General Guidelines. • Utility Site Plan must show all existing and proposed storm devices (downspouts, splash blocks, swales, storm piping, area drains and discharge points, etc.). • Indicate on Utility Site Plan how the pool/spa deck will convey stormwater (i.e. deck drains, surface drainage, etc.). Include details, connection and discharge point information for any deck drainage devices other than surface flow drainage. • Submit “For Construction” plumbing plans with complete pool/spa/water features and pool/spa equipment connections and devices to and from swimming pool/spa/water feature, etc. • For outdoor summer to winter water feature modes: Owner shall submit an operation schedule specifying the dates that the water feature will be operational and discharge to the sanitary sewer system and non-operational and discharge to the storm sewer system respectively. Plans and details showing the controllers for the sump pumps routed to the storm and sanitary sewers respectively must be provided.
<p>Floodplain Grading/Plot Plans</p>	<p>When the property is in a 100-year flood plain, a “Grading Plan” including Finished Floor Elevations (FFE) and site spot elevations must be submitted and must have a PE stamp & signature per Colorado Engineering Law. Additional information and requirements can be found at www.denvergov.org/flood</p>
<p>Soils Report:</p>	<p>For outdoor below grade pools, spas or water features with perimeter and/or underdrain system</p> <ul style="list-style-type: none"> • Property owners that choose to bypass soils testing must submit a completed, signed and dated form from homeowner or property owner declining Wastewater soils testing and acknowledgement from homeowner or property owner that any groundwater level was not completed and understanding that groundwater issues may arise during construction or post construction that may require a groundwater dewatering plan and review for a supplemental or separate permit is required prior to permit approval. Information and requirements for groundwater dewatering permit can be found at www.denvergov.org/SUDP OR • Submit a soils report (signed and stamped by a Colorado PE and taken within the past 2 years)