



Incomplete applications, including missing required plans, may be returned without processing. Zoning approval does not necessarily mean city approval of your project.

SUBJECT PROPERTY/ZONE LOT			
Property Address:			
Zone District ( <a href="http://www.denvergov.org/zoning">www.denvergov.org/zoning</a> ):			
Legal Description ( <a href="http://www.denvergov.org/property">www.denvergov.org/property</a> ):			
Property Owner as defined by DZC 13.3 or FC 59-2 (189)	Owner Name (Last, First):		Phone:
	Address:		Email:
	City:	State:	Zip:

GENERAL ZONING PERMIT TYPE (CHECK ALL THAT APPLY/SEE PROJECT GUIDES FOR DETAILS)		
<b>Zoning Use Permits</b> <input type="checkbox"/> UP-01 New Use/Change of Use (including expanding an existing use) <input type="checkbox"/> UP-02 Marijuana Businesses	<b>Zoning Temporary Use Permits</b> <input type="checkbox"/> TP-01 Special Event Parking <input type="checkbox"/> TP-02 Temporary Uses	<b>Zoning Construction Permits</b> <input type="checkbox"/> CP-01 New Commercial Structures / Commercial Structure Expansions or Additions / Detached Accessory Structures / Exterior Modifications / Site Improvements (e.g., new or expanded surface parking lot, new outdoor lighting, new parking lot landscaping) <input type="checkbox"/> Floor Plan Modifications (no exterior work, for business license renewal)

CHANGE OF OWNER OR BUSINESS NAME	
Do you have a current use permit on file? (If so, the business name on file must match the current business name.)	<input type="checkbox"/> Yes Permit Number: _____ Business Name on File: _____ <input type="checkbox"/> No (Please fill out the business name information below to apply for a new use permit.)
A separate use permit application is not required for change of owner or for change of business name only.	<input type="checkbox"/> New Business Name: _____ <input type="checkbox"/> Current Use(s): _____ <input type="checkbox"/> Number of Bicycle and Vehicle Parking Spaces Provided: _____ <input type="checkbox"/> Gross Floor Area of Current Use: _____

APPLICANT (BUSINESS OWNER)/AGENT CONTACT INFORMATION (IF NOT PROPERTY OWNER)			
Applicant as described in DZC 12.3.3.1 or FC 59-2 (189)	Business Name:		
	Name (Last, First):		Phone:
	Address:		Email:
	City:	State:	Zip:
Agent (if different from applicant)	Business Name:		
	Name (Last, First):		Phone:
	Address:		Email:
	City:	State:	Zip:



**CONSTRUCTION PERMIT TYPE (CHECK ALL THAT APPLY)**

**Zoning Construction Permits**

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> New Commercial Structure                 | <input type="checkbox"/> Exterior Wall Improvements/Changes | <input type="checkbox"/> New or Expanded Surface Parking Lot |
| <input type="checkbox"/> New Detached Accessory Structure         | <input type="checkbox"/> Adding/Removing/Changing Windows   | <input type="checkbox"/> New Outdoor Lighting                |
| <input type="checkbox"/> Commercial Structure Expansion/Addition  | <input type="checkbox"/> Changes to Entrances               | <input type="checkbox"/> New Parking Lot Landscaping         |
| <input type="checkbox"/> Addition to Detached Accessory Structure | <input type="checkbox"/> No Site Improvements Proposed      | <input type="checkbox"/> Other Site Improvements             |

Provide a detailed description of the full scope, including use(s), and gross floor areas of your project in a narrative below or attached.

Will a  ZPIN or  ZPSE be required, refer to the *Use and Required Minimum Parking* table found in articles 3-9? (typically related to care facilities, industrial uses, unlisted home occupations, and outdoor eating/serving areas)

**PROPOSAL (MAY ALSO BE PROVIDED ON SITE PLAN OR SUBMIT A SEPARATE**

Uses to Remain (include gross floor area and indicate if they are enclosed or unenclosed):

Business Name:

Zone Lot Size:	# Existing Structures:	# Structures To Remain:	# Proposed Structures:
Proposed Building Height (Stories):		Proposed Building Height (Feet):	
Transparency Provided (Primary Street):		Transparency Provided (Side Street):	
Standard Parking Spaces Required:		Standard Parking Spaces Provided:	
Compact Parking Spaces Required:		Compact Parking Spaces Provided:	
Accessible Parking Spaces Required:		Accessible Parking Spaces Provided:	
Total Parking Spaces Required:		Total Parking Spaces Provided:	
Bicycle Parking Spaces Required:		Bicycle Parking Spaces Provided:	

**SIGNATURES REQUIRED**

This project or the applicant accepts full responsibility for compliance with all Denver zoning codes and all other city regulations as applicable. A zoning permit for use or construction will automatically expire 180 days from issue date unless a building permit is issued or the permitted use is legally established. Zoning inspections may be required before occupancy is permitted.

By my signature, I attest to the best of my knowledge and belief that the information stated in this application and in all supporting plans and documents is true and consistent with the standards and limitations of the City and County of Denver.

Signature (Owner or Authorized Agent): \_\_\_\_\_

Full Name (Print): \_\_\_\_\_ Date: \_\_\_\_\_



## Statement of Valuation

**Notes:**

- The valuation worksheet must be completed for all construction work requiring a zoning permit. Interior work does not meet the threshold for a zoning construction permit and does not require the valuation worksheet.
- Zoning permit fees are based on the value of the work performed. Sum all equipment, materials, labor, overhead, and profit for this work to the nearest dollar.
- Valuation is based on the total replacement cost to the owner (including labor, profit, overhead, materials, equipment and installation).

ZONING PERMIT VALUATION	
Address:	
Project Gross Floor Area:	
TYPE OF WORK	AMOUNT
Zoning Construction Valuation Total <i>(see below for more information)</i>	\$

The zoning construction valuation is calculated as the sum of the construction permits when building a new structure, detached accessory structure or an expansion of an existing structure. Any exterior modification, site improvements or interior remodel is calculated as the estimated total cost of the work to the customer for all work on the exterior of the structure. This typically includes replacing doors and windows, mechanical equipment, and changes to the façade.

### Zoning construction fee calculation

Valuation for Construction Work	Fee
\$1.00 - \$500.00	\$10.00
\$501.00 - \$2,000.00	\$25.00
\$2,001.00 - \$50,000.00	\$35.00 plus \$0.50 per \$1,000.00 in valuation
\$50,001.00 - \$100,000.00	\$100.00 plus \$0.50 per \$1,000.00 in valuation
Over \$100,000.00	\$150.00 plus \$0.50 per \$1,000.00 in valuation

### Valuation Examples

**Remodel:**

Value of interior finish = \$6000.00  
 Facade changes and relocating entrance = \$2000.00  
 Total cost of remodel = \$8000.00  
 Zoning valuation total = \$2000.00  
 Zoning permit cost = \$ 25.00

**New Detached Accessory Structure:**

Construction value = \$35000.00  
 Total cost of remodel = \$35000.00  
 Zoning valuation total = \$35000.00  
 Zoning permit cost = \$ 52.50