



DENVER

OFFICE OF CITY COUNCIL

Central Communications

While you are always welcome to contact the central communications office, these tips may save you some steps and time.

Tips for Journalists

| If you have questions about: | Start at... |
|---|---|
| The opinions, attitudes, or positions of City Council members on any issue. | Members' offices. |
| Member comments on legislation currently in front of the council. | <ul style="list-style-type: none">• Live meetings yield quotable comments as they are made from the dais. Links to meetings are on the weekly Press Bulletin. Subscribe to the bulletin.• Indexed videos of the meetings are a good backup if you missed it.• Members' offices for clarification and elaboration. |
| Comments on legislation already passed by the council. | <ul style="list-style-type: none">• The indexed videos of meetings are a great start.• Follow-up questions on member positions should go to members' offices.• Procedural questions (votes, implementation dates, etc.) should go to Central Communications. |

| If you have questions about: | Start at... |
|--|--|
| Which members are sponsoring a bill or resolution. | <ul style="list-style-type: none"> • See the item in Legistar. • Action items in the weekly bulletin list the sponsoring members, if any. • Central Communications if you get lost or are unsure. |
| Schedules, agendas, or specific agenda items. | <ul style="list-style-type: none"> • Legistar. • Central Communications. |
| Timing of anything in the legislative process or a particular meeting. | <ul style="list-style-type: none"> • Central Communications. |
| Legislative process (i.e., What just happened? What happens next? When will it happen?). | <ul style="list-style-type: none"> • Central Communications. |
| The central operations of the council as a body. | <ul style="list-style-type: none"> • Central Communications. |
| Which city agency is sponsoring or presenting a piece of legislation. | <ul style="list-style-type: none"> • Action items in the weekly Press Bulletin list the presenting agency. • Legistar. • Central Communications if you get lost. |
| How a member voted. | <ul style="list-style-type: none"> • Legistar. • Central Communications if you get lost. |
| Why members voted the way they did. | Members' offices. |
| Something that happened or is happening in the live meeting that you don't understand. | Central Communications . |
| In-chamber participation (camera crews set up, photographers, media table for laptop, timing of events, etc.). | Central Communications . |
| List of speakers from General Public Comment or public hearings. | Central Communications . |

| If you have questions about: | Start at... |
|---|--|
| Legistar and how to use it. | Central Communications. |
| Technical issues with video streaming or Zoom. | Central Communications. |
| The media contact in a city agency with legislation currently before the council. | If a media contact isn't listed on the agency's website, then contact Central Communications . We'll do our best to refer you to the right person. |
| Official photos of members and the chamber. | Online Press Room . |
| Whether we use "council member" as one word or two and any other AP style stuff adopted by the Central Communications Department. | The Office of Denver City Council's style guide can be found in the online Press Room . |
| Records under the Colorado Open Records Act (CORA) | Email mailto:CouncilCORA@denvergov.org |