



CITY AND COUNTY OF DENVER

DEPARTMENT OF TRANSPORTATION & INFRASTRUCTURE (DOTI)

RIGHT-OF-WAY SERVICES - SURVEY & ADDRESSING

Right-of-Way Services -
 Survey & Addressing
 201 W Colfax Ave, Dept 507
 Denver, Colorado 80202
 720-865-3002
www.denvergov.org/doti

Other Address Type Address Entrance Requirements

Authority:	Revised Municipal Code, Chapter 49, Article IV
Purpose:	The City Engineer or designee has the authority to assign addresses within the boundaries of the City & County of Denver per Sec. 49-56 (Code 1950 341.2) of the Denver Revised Municipal Code (DRMC) and per the Engineering Addressing Policy dated 02/01/2010.
Document Date:	01/01/2024
Address Date:	Addresses issued for 'Other' type of addresses are in effect until: <ul style="list-style-type: none"> • The building or structure has been demolished • The permits were not approved, or the structure was not built • The owner requests a change of address that conform with addressing standards
Request:	The request for a new or additional address shall be made before logging in for permits or as a requirement for permit purposes.
Customer Interface:	Communication with the Addressing Specialists may be done via: <ul style="list-style-type: none"> • Email, Addressing@denvergov.org • Phone, 720-865-3002 • E-permits, https://www.denvergov.org/AccelaCitizenAccess/Welcome.aspx?TabName=Home
Affiliated Departments & Agencies:	<ul style="list-style-type: none"> • Community Planning & Development • Denver Assessor's Office • Denver Fire Department • Excise & Licensing • DOTI: Development Engineering Services Survey • DOTI: Wastewater • DOTI: Solid Waste Management
Considerations:	All requests are handled in the order they are received.
Electronic Submittals:	The address request may be submitted via E-Permits: <ul style="list-style-type: none"> • https://www.denvergov.org/AccelaCitizenAccess/Welcome.aspx?TabName=Home
Submittal Requirements:	Other structures or uses that require a permit or license: Applicant must furnish a site plan and/or plot plan. All plans shall include the north arrow, surrounding street designations and location of the structure with respect to the property lines. Example of 'Other' are: <ul style="list-style-type: none"> • Monument • Retaining wall • Artwork • Licenses (when applicable) • Kiosk • Other scenarios are possible, please contact Addressing@denvergov.org with questions
Fees:	\$60 per address and/or \$60 per unit. Payment Options: <ul style="list-style-type: none"> • E-permits: see Electronic Submittals section • Phone: 720-865-2780 • In-Person: 201 W Colfax Ave, 2nd floor • Mail-in Payment: Must include the invoice with the check. Mail it to: City & County of Denver Revenue Accounting/Cashier 201 W Colfax Ave, Dept 205 Denver, CO 80202 <p>Check or money orders are made payable to Manager of Finance. Payments accepted: Cash, check, money order, Discover, Master Card & Visa.</p>