

## PRE-PROPOSAL MEETING AGENDA

**PROJECT NAME: MESTIZO-CURTIS PARK POOL RECONSTRUCTION CM/GC**

---

MEETING DATE: July 30, 2024

MEETING TIME: 2:00 p.m.

TELECONFERENCE: [Join via Microsoft Teams](#) or by Phone at (720) 388-6219 / Conference ID: 943 206 717#

PROJECT LOCATION: District 9

---

General information about teleconference: \*6 will mute/unmute phone if using the call-in number. Anyone that is not speaking is asked to mute their phone during the meeting to prevent background noise.

### I. Introductions

- a. Contract Administrator – Tricia Ortega
- b. DOTI Project Manager – Tari Gold
- c. DSBO Representative – Alisha Elliott
- d. Auditor’s Office/Prevailing Wage – Hamilton Nuñez
- e. Treasury
- f. Risk Management
- g. Prequalification – Krystal Guerra

### II. DSBO (Alisha Elliott)

- a. Participation:
  - Construction: 18% MWBE
  - Preconstruction: No Program
- b. MWBE Program - Section 6 on page 10 of the RFP
- c. Phase 1 Requirement: Commitment to MWBE Participation (Attachment 2)
- d. Phase 2 Requirement: EDI Plan (Section 10, Tab 5)

### III. [Auditor’s Office](#) (Hamilton Nuñez)

- a. Prevailing Wage Rates
- b. Exhibit F of the Construction Sample Agreement (Attachment 1)

### IV. [Treasury](#)

- a. Sections 8.0 of the Sample Agreement(s) (Attachment 1)
- b. [www.denvergov.org/content/denvergov/en/denver-department-of-finance/our-divisions/treasury-division.html](http://www.denvergov.org/content/denvergov/en/denver-department-of-finance/our-divisions/treasury-division.html)

### V. Risk Management

- a. Insurance coverage requirements – Section 10.2 of the Sample Agreement (Attachment 1)
- b. Standard 3 coverages required (Commercial General Liability, Business Automobile, Workers Compensation), plus additional Professional Liability (Errors & Omissions), Builder’s Risk, Contractor’s Pollution Liability
- c. Insurance and indemnity requirements are non-negotiable



**VI. Prequalification (Krystal Guerra)**

- a. Each bidder must be prequalified in category **2B Building – Occupied Building at or above the \$9,000,000.00 monetary level.**
- b. Each bidder must have submitted a prequalification application a minimum of ten (10) calendar days prior to the bid opening date. Applications must be submitted electronically via [B2Gnow](#).
- c. To view the Rules and instructions on how to apply, please visit [www.denvergov.org/prequalification](http://www.denvergov.org/prequalification).

**VII. RFP Administration (Tricia Ortega)**

- a. RFP is available on Bidnet.
- b. Firms and stakeholders can view the plan holders on Bidnet by visiting the project page and selecting “Document Request List”. For those interested in being listed on a pre-proposal meeting attendance sheet, please email me your name, number, email address and whether you are a prime or sub for this project at [doti.procurement@denvergov.org](mailto:doti.procurement@denvergov.org) by the end of the day and I will put an attendance sheet together to post on [www.work4denver.com](http://www.work4denver.com) and sent out via Bidnet.
- c. Verify and use legal name, per [Colorado Secretary of State](#).
- d. Confirm registration with the [System for Award Management \(SAM\)](#); registration is free.
- e. Addenda and/or notices will be sent by email notification via Bidnet at least 5 business days prior to submittal due date.
- f. **Important Dates:**
  1. **Question Deadline – August 7, 2024, no later than 2:00 p.m. All questions must be sent to [doti.procurement@denvergov.org](mailto:doti.procurement@denvergov.org).**
  2. **Phase 1 Submittals Due – August 27, 2024, by 2:00 p.m.**
  3. **Site Walk – August 1, 2024, at 8:30 a.m.**
- g. Phase 1 Submittals for this RFP will ONLY be received and accepted via the online electronic bid service through [www.bidnet.com](http://www.bidnet.com). Please reach out to Bidnet if there are questions.
- h. **REMINDER:** All communication must be sent to [doti.procurement@denvergov.org](mailto:doti.procurement@denvergov.org). Any Proposer that contacts any member of the Selection Committee, other than the designated contact, from the date of issuance of the RFP and prior to the completion of the selection process may be disqualified from further participation in the selection process, at the City’s sole discretion.

**VIII. Project Overview (Tari Gold)**

DOTI is seeking a Construction Manager/General Contractor to provide services for the Mestizo-Curtis Park Pool Reconstruction in Denver, CO. The goals of the project are demolition of the existing pool, reconstruction of lap and play pools, and a bathhouse reconstruction with restrooms.

- IX. Q & A** - please send any additional questions or those needing a more thorough answer to [doti.procurement@denvergov.org](mailto:doti.procurement@denvergov.org) so they may be answered in a subsequent addendum.