

PRE-BID MEETING AGENDA
PROJECT NAME: S. PLATTE RIVER DRIVE IMPROVEMENTS,
W. VIRGINIA TO W. BAYAUD AVE.

MEETING DATE: July 30, 2024

CITY PROJECT NO.: 202474276

MEETING TIME: 1:00 p.m.

MEETING LOCATION: Teleconference – Phone: (720) 388-6219 / Conference ID:686 533 485# or join via [Join the meeting now](#)

PROJECT LOCATION: District 7

General information about teleconference: *6 will mute/unmute phone if using the call-in number. Anyone that is not speaking is asked to mute their phone during the meeting to prevent background noise.

I. Introductions

- a. Contract Administrator – Cheryl Booker
- b. DOTI Project Manager – Michael Harmer
- c. CDOT Representative – Carl Allison
- d. Auditor’s Office/Prevailing Wage – *TBD
- e. Treasury – *TBD

II. Project Overview (Michael Harmer)

The project will realign South Platte River Drive from Virginia to a point South of Alameda to allow for the trail upgrades and increase the buffer between the trail and the roadway. The realignment will tie into the Alameda and Platte River Drive intersection improvements by CDOT that are a part of the Alameda 2.0 project. Sections of the trail between Virginia Avenue and Bayaud Avenue have a narrow width of 8 feet. These areas within the project limits will be realigned and reconstructed to provide a 12 foot concrete trail and a 4 foot crusher fines sidepath with 3 foot recovery zones on each side to meet the current standards. CDOT will be constructing the trail improvements under the proposed Alameda bridge over the Platt River. The trail section at the underpasses will be reconstructed to include a 12 foot concrete path with 3 foot colored concrete rumble strips on each side. The trail improvements as a part of this project will connect to those completed by CDOT. Lastly, this project will construct connections from the trail to the local street network and Valverde Park to improve access to the facility.

The Contractor shall complete all work by November 14, 2025, per the “Notice to Proceed.”

III. CDOT (Carl Allison)

- a. Participation – 12% DBE
- b. Defined Pool DBE Requirements (IB-26), page BDP-10
- c. OJT Contract Goal – 1,600 Hours
- d. **Prequalification**

Bidders must be prequalified in accordance with the Colorado Department of Transportation (CDOT) CCR 601-10 Bid Rules for the bid proposal amount offered by the Bidder in response to this Invitation for Bids. Applications for prequalification by CDOT must be submitted through the CDOT [B2G System](#). More information can be found in Section 102.1 in [CDOT’s Standard Specifications for Road and Bridge Construction](#).

City and County of Denver Department of Transportation & Infrastructure
Office of the Executive Director
201 W. Colfax Avenue, Dept. 608 | Denver, CO 80202
www.denvergov.org/doti
Phone: 720-865-8630

- e. **CDOT Forms Due with Bid Submittal** (non-inclusion will result in bid rejection)
For Schedule A only – refer to IB-30 (BDP-11) for additional information.

- Bidder's List (CDOT Form 1413)
- Anticipated DBE Participation Plan (CDOT Form 1414)
- Anti-Collusion Affidavit (CDOT Form 606)

CDOT Forms Due within 5 Days of Bid Opening (email to DOTI.Procurement@denvergov.org)

- Commitment Confirmation (CDOT Form 1415)
- Good Faith Effort Report (if commitments do not meet goal) (CDOT Form 1416)
- Contractors Performance Capability Statement (CDOT Form 605)
- Assignment of Anti-Trust Claims (CDOT Form 621)

IV. Auditor's Office (*TBD)

- a. Prevailing Wage Rates – Davis-Bacon Highway Construction Projects.
- b. Last Section of the Bid Documents Package

V. Treasury (*TBD)

- a. Instructions to Bidders (Section IB-24) – page BDP-#9
- b. [General Tax Information Booklet](#)

VI. Risk Management (April Hansen)

- a. Insurance coverage requirements for this project (SC-21): page BDP-#44 – BDP-#46
- b. Standard 3 coverages required (*Commercial General Liability, Business Automobile and Workers Compensation*).
- c. Insurance requirements are non-negotiable.

VII. Contract Administration (Cheryl Booker)

- a. Bid Package is available on [BidNet](#) (**reference Solicitation No. 202474276**).
- b. After today's meeting, a list of firms that have downloaded the BDP will be posted in BidNet under the Communication tab and titled Solicitation Document Report. Make sure you have the correct contacts listed for you firm. For those interested in being listed on a pre-bid meeting attendance sheet, please email me your name, number, email address and whether you are a prime or sub for this project at DOTI.Procurement@denvergov.org by the end of the day and I will put an attendance sheet together to be posted on www.work4denver.com and sent out via BidNet.
- c. Verify and use legal name, per [Colorado Secretary of State](#).
- d. Confirm registration with the [System for Award Management \(SAM\)](#).
- e. Addenda and/or notices will be sent by email notification via BidNet at least 5 business days prior to bid due date.
- f. Recommend use of Bid Form Checklist – page BF-2.
- g. When completing the Bid Items in the Documents & Items section of the solicitation in BidNet, do not round prices. Refer to IB-4 on page BDP-4 and IB-30 on page BDP-11 for additional information.
 - Additionally, the provided bid bond shall be in the amount of five percent (5%) of **Schedule A** per IB-8 (BDP-5).
- h. Bid Form Submittal Package should be in order when submitted via BidNet.



- i. Masterworks, DOTI's new Project Management system, is required. Contract Administration will complete the initial set up of the contract and the Project Manager will invite the awarded Contractor to the project in Masterworks. If needed, instructions will be provided to set up an account in Masterworks after contract execution. For more information about Masterworks for Contractors, please click [here](#).
- j. **Important Dates:**
 - **Question Deadline – August 6, 2024 no later than 10:00 a.m..** Must send to DOTI.Procurement@denvergov.org.
 - **Bids Due – August 22, 2024 by 11:00 a.m.. The call-in number and conference ID will be posted to the project page on www.work4denver.com.**
- k. Bids for this project will ONLY be received and accepted via the online electronic bid service through BidNet: <https://www.bidnetdirect.com/colorado/cityandcountyofdenverdoti>
- l. REMINDER: All communication must be sent to DOTI.Procurement@denvergov.org.

VIII. Q & A - Please send any additional questions or those needing a more thorough answer to DOTI.Procurement@denvergov.org so they may be answered in a subsequent addendum.