



DENVER

HOUSING STABILITY

Pre-Proposal Conference - RV Parking Request for Proposal (RFP) #HOST-49-2022

For attendance purposes, please put your name, title, company representing and email address in the chat feature.

This PowerPoint will be posted on the bid site.

We ask that everyone please mute themselves.

If you have any questions, please submit them in the chat function.

Good Morning. Welcome and Thank You for joining us.

- All requests for information, clarifications and/or questions must be emailed to HOSTProcurements@denvergov.org throughout this process. They are to be received in accordance with the Schedule of Events.
- Deadline to submit additional questions is Wednesday, April 5, 2023, at 5:00 PM, MST
- Responses to written questions will be posted on Friday April 7, 2023, by 5:00 PM,
- Questions and responses received throughout this event will be published as an addendum on Zengine.

HOST Participants: Christopher Conner, Lana Dalton, Nicole Givens

Schedule of Events:

RFP Issued	March 17, 2023	10:00 AM
Virtual Pre-Proposal Conference/General Information Meeting	March 29, 2023	9:00 AM
Deadline to Submit Additional Questions	April 5, 2023	5:00 PM
Response to Written Questions	April 7, 2023	5:00 PM
Proposal Due Date	April 28, 2023	5:00 PM
Evaluation Period (Tentative)	April 28- May 12, 2023	
Award Date (Tentative)	May 22, 2023	

RV Parking RFP Purpose

Households experiencing homelessness in large vehicles have specific needs and barriers compared to other experiences of homelessness and necessitate a tailored approach.

HOST seeks proposals for a Large Vehicle Safe Parking Program to address and focus resources to support outcomes to fixed-site housing for households staying unsheltered in RVs, trailers, or other large vehicles. The program will mitigate harms associated with unsupported vehicle residency and will be evaluated from a focus on transition to fixed housing. To this end, programs should not focus design on vehicle maintenance or otherwise renovating vehicles for long-term residency. This program will coordinate with a separate Large Vehicle Transition program which includes incentivizing people experiencing vehicular homelessness to transition into fixed, permanent housing; mitigating any environmental hazards due to vehicular living, and dispossession and recycling of unsafe RVs.

RV Parking RFP Goals & Expectations

Success of the programs will be measured against the following target outcomes.

- 90% of participating households have a length of stay in the program of 90 days or less
- 90% of participating households exit to fixed and stable housing
- 90% of participating households engage in case management
- 100% of participating households obtain at least one service type (mental health, physical health, substance use, vital records and identifying documents, basic needs, legal services, and employment or vocational services)
- 50% of participating households increase public benefits or earned income

RFP Requirements

Proposers should have experience implementing or collaborating with established programs that reflect the Housing First Model, Critical Time Intervention, OneHome Coordinated Entry System, Trauma Informed Care/Trauma Informed Response, Harm Reduction approaches, Nonviolent Crisis Intervention, and Motivational Interviewing.

Applicants should have experience with providing robust, housing-focused case management to individuals and/or families in unsheltered or safe outdoor space settings and should have thorough knowledge of available resources and programs in the community, including eligibility requirements and referral processes.

RV Parking RFP Requirements Continued

Proposers should be competent in outreach to community, businesses owners, realtors, landlords, identifying new and existing opportunities, building strong relationships to better assist clients in assessing resources.

Proposers should be competent at coordinating participants' individual housing needs, performing assessments, and executing housing plans to positive outcomes. Skilled in identifying resources for individuals with barriers to housing, employment and education.

Proposers should be competent at positively working with participants who have been unsheltered for long periods of time with high levels of behavioral and primary health needs

RV Parking RFP Requirements Continued

Proposers should be competent at positively working with participants who have been unsheltered for long periods of time with high levels of behavioral and primary health needs.

Proposer should have experience, and the necessary infrastructure such as accounting systems, to successfully partner with local government and meet applicable laws, rules, and regulations.



RV Parking RFP Budget

Funding available through this RFP comes from the City's Homelessness Resolution Fund.

HOST encourages providers to submit a competitive and realistic budget which reflects the operational needs of the program.

RV Parking RFP Data Requirements

Contractor must provide the following:

All data will be maintained in the Homeless Management Information System (HMIS). Narrative reports will be submitted quarterly to HOST through Salesforce to measure progress toward each specific outcome. To measure increased benefit use, staff will track connection to SNAP/food stamps, Medicaid, Aid to the Needy Disabled, Old Age Pension, Temporary Assistance for Needy Families, Social Security Disability Insurance and other services, and mental health and substance use services. Staff will also measure improvements in individual situations by reporting outcomes quarterly that focus on housing status at program exit.

Contract Requirements

Required Certificate of Insurance provisions:

- **Insurance:** Certificates of Insurance are required of all City Contractors evidencing the following policies:
 - Workers' Compensation and Employer's Liability
 - Waivers for Sole Proprietors
 - Commercial General Liability
 - Sexual Abuse and Molestation Exclusion (SAME) language: Any contractor working with youth and/or a vulnerable population will require SAME coverage as a part of the contractor's commercial general liability coverage.
 - Business Automobile Liability
 - Exception for Sole Proprietors
 - Cyber Liability Insurance
 - Any contractor responsible for retaining Personally Identifiable Information (PII)

Technical Requirements

In addition to responses to the questions and budget, Respondents must provide the following documentation

1. Diversity and Inclusiveness – Executive Order #101
2. Proof of Registration with SOS
3. Accounting and Audits
4. Sample Contract – certify
5. Anti-Discrimination Policy – Certify & provide any written anti-discrimination or non-discrimination employment and service policies (if existing)

RFP Evaluation Criteria

- Areas of review:
 - a) Agency Capacity & Experience
 - b) Proposed Services
 - c) Equity & Diversity
 - d) Response to the City's Proposed Questions
 - e) Technical Review of Proposal Requirements
 - f) Proposed Outcomes
 - g) Program Budget Plan
 - h) Response to the City's proposed Sample Contract provisions in Contract Certification
 - i) Other Requirements (as applicable)

No weighting relative importance of criteria is intended or implied by the list

Questions

- Questions will be accepted until the deadline of April 5, 2023 by 5:00 P.M. MST. All questions and answers will be posted in an addendum.
- Submission of proposals for this solicitation may only be done electronically through Zengine. Proposals must be submitted at:
- https://webportalapp.com/sp/rvparking_rfp_application

Questions and Answers?



For the time remaining in this event, you may type your questions in the **chat function**. The City will attempt to respond them. This feature can be found at the top right of your screen.

These questions and answers will be made available on the bid site.

HOSTProcurements@denvergov.org – to submit additional questions

Any change(s) to the RFP and/or its scope will be posted in an addendum. Do not rely on any oral interpretation.