

**Questions and Answers Addendum for RV Parking Request for Proposal (RFP)  
#HOST-49-2022**

**4/5/23**

**Question 1)** What client direct expenses will be allowed under this RFP?

**Answer 1)** There is some flexibility with these expenses since they are City funds. Direct expenses should still follow and comply with Uniform Guidance and meet necessary and reasonable requirements.

**Question 2)** Follow up, would storage, registration costs, driver license costs, and housing deposits be permitted or emergency shelter as direct costs?

**Answer 2)** All direct costs should have a strong narrative written in the budget template and the proposals should clearly illustrate why the costs are necessary. Please note that programs and program costs should not focus on vehicle maintenance or otherwise renovating vehicles for long-term residency. The focus is on housing outcomes.

**Question 3)** What is the timeline of contract? July-June annual? 3 years?

**Answer 3)** We ask for a year's budget in the proposal to provide a better understanding of a full year's costs. However, this is a new program and HOST cannot commit to a longer term. Subsequent budget periods are subject to the availability of funds, program authority, satisfactory performance, and compliance with the terms and conditions of the award.

**Question 4)** What are the funds available for this procurement?

**Answer 4)** \$696,000 from the Homelessness Resolution Fund can carry over into 2024.

**Question 5)** 90% exit to homelessness is an aggressive housing goal. Is this in one year? full length of contract?

**Answer 5)** The 90% goal is over the course of a year.

**Question 6)** Question about referral source, can we take our own referrals for RVs?

**Answer 6)** HOST would like a collaborative approach to referrals and the process should be accountable to the Denver area.

**Question 7)** Has space already been identified?

**Answer 7)** At this point in time, the City/HOST cannot point to a specific location. HOST is working with real estate to find space, but ask the proposing partners work with HOST in this capacity as well. As a result, the budget allows for rental or purchasing of space with the funds from this RFP.

**Questions 8)** Regarding the housing goal, are any vouchers or units committed to helping achieve the 90% exit to housing; 90% stay 90 days or less goals?

**Answer 8)** No, no housing vouchers are set aside specifically for this program.

**Question 9)** Is there an expectation that they give up the RV once housed? Just going to comment that this could be a barrier if people want to also keep the RV as far as parking, storage, etc.

**Answer 9)** There is no firm requirement for an RV to be relinquished at the point of housing. However, we acknowledge the complications of transitioning to housing with the vehicle. To this end we are concurrently exploring how to incentivize relinquishing or abandoning the vehicle to impound through a budgeted initiative. This program is not live at this point but is envisioned to work in service of a parking program at the point where housing opportunity is imminent for a participant.

**Question 10)** Do you anticipate referrals for Families/kids? Any restrictions there?

**Answer 10)** Proposals could be inclusive of families and may detail particular operations to accommodate family households.

**Question 11)** Define RV: built-out vans, trucks, etc.

**Answer 11)** Recreational vehicles/trailers. No modified pickups, sedans, or vans that were not industry designed as recreational vehicles.

**Question 12)** Is a mixed lot ok? Cars and oversize vehicles

**Answer 12)** Mixed lot proposals are still eligible and will be reviewed. However, funds deployed in this procurement should be in the direct service of parking and housing people living in large vehicles/RVs specifically. Proposals should delineate how budget is directed to oversize vehicles.

**Question 13)** What is the expectation around cleanout service for RVs with toilets? Does it need to be built in on-site or could it be a pump-out service or off-site location?

**Answer 13)** Proposals may offer service-based solutions. Proposals may also offer on-site hygiene resources as alternative to vehicle systems that may be in disrepair or require maintenance.

**Question 14)** Is the "program vision" a requirement or a desire including under operations meal service 3x/day?

**Answer 14)** Proposals should describe feasible programming in context of the program vision. If a service is not accommodated in program budget it is helpful to detail an explanation or alternative for meeting the vision outside of a budgeted response.