



IDDEAS Advisory Council (IAC)

February 25, 2025 Public Meeting

Agenda Item	Time
Welcome and Meeting Overview	1:00 to 1:15 pm
Council and Partner Updates	1:15 to 1:30 pm
Form Review and Conflicts of Interest	1:30 to 1:45 pm
Break	1:45 to 1:50 pm
2025 Recruitment Planning	1:50 to 2:35 pm
Public Comment	2:35 to 2:55 pm
Planning for Next Meeting (March 2025)	2:55 to 3:00 pm

Intellectual and Developmental Disability Equitable Access to Services (IDDEAS)

Mission: IDDEAS partners with the community to manage local taxpayer dollars dedicated for Denver residents with intellectual and developmental disabilities and developmental delay.

Vision: We strive to make Denver an inclusive community where people with I/DD feel welcome, valued and empowered to live the lives they envision for themselves

IDDEAS Advisory Council (IAC) is comprised of Denver residents with lived experienced with I/DD. The IAC meets monthly to discuss all sorts of topics relevant to Denver residents with intellectual and developmental disabilities. Using community feedback, individual knowledge, and expert presentations, the council provides recommendations to Denver Human Services about the best way to prioritize funds and programs.

IAC Ground Rules

- Please be respectful of everyone attending the meeting.
- Stay muted, raise your hand, then unmute to speak. Introduce yourself when you speak.
- Stay on topic, and consider if your point speaks for the benefit of people in Denver who have I/DD.
- All meetings are public and recorded. Chats are posted publicly.
- Votes will happen in the chat. Ensure that your chat is set to communicate with “everyone”.
- Please remain safe during meetings. If you need to, leave and rejoin when able.
- Please respect and honor the Denver Code of Ethics.
- No AI or other third parties accounts or apps will be used or allowed unless express permission is given before the meeting.
- Have fun, speak up, and advocate for your community!

Introductions

Each council member will introduce themselves!

- When introducing yourself, please say:

1. Your name
2. Your pronouns
3. A visual description of yourself
4. Your experience and affiliations

DHS staff and presenting guests may introduce themselves using the chat.

Council Members:

- Alexxa Gagner
- Brian Be (co-chair)
- Chris Patton
- Jessica Raichle
- Kizzly Blue (RMHS delegate, non-voting member)
- Michelle Dumay (co-chair)
- Molly Mason (CAC member)
- Stefanie Gross

Meeting Minutes Review

- Council members have been sent the meeting minutes for previous meetings ahead of each scheduled meeting.
- Council members are given time to discuss any requested changes. DHS Secretary will make changes as needed and send updates to Council members; minutes can be approved before the revisions are made. Only updated minutes will be posted on the IDDEAS website.

- Action items:
 1. Motion to approve (with revisions, if needed)?
 2. Second?
 3. Vote in chat.

CAC Member Report Out

We will hear updates from the Rocky Mountain Human Services Community Advisory Council member and the RMHS delegate.

[Rocky Mountain Human Services Mill Levy Community Advisory Council Website](#)

Conflicts of Interest Forms

Council members are required to complete conflicts of interest forms every year, where they declare their affiliations, relationships, and financial interests.

- Please fill this form out and have it submitted to DHS Secretary (Corey) by the end of February.
- If you ever have any changes to any interests or relationships throughout the year, please fill out a new form and submit this to the DHS Secretary.
- If you need any help filling this form out, or have any questions, please let Corey know.

What are Conflicts of Interest?

As a Council member, you are considered an “Official” in the City and County of Denver. This means that any “direct official action” you may take is governed by the Code of Ethics.

It is important that each of you make a concerted effort to represent the interests and needs of the community of Denver, specifically people in Denver with IDD.

In general, this means:

1. You will not use your position for individual gain.
2. You will be transparent and honest about your relationships and connections.
3. You will not speak to or promote individual products, services, organizations, or other entities that primarily benefit yourself, your family, or others you hold a relationship with.
4. You will champion the community and put their needs above your individual interests.
5. When a conflict of interest is possible, you will declare this and recuse yourself and abstain from official actions and votes.

When in doubt, it is best to ask: reach out to Corey or to Jordan Humphreys if you ever have any questions about the Code of Ethics, Bylaws, or Conflicts of Interest.

What should you do?

Example: You vote to submit a formal recommendation to DHS to pay for and disperse orthopedic shoes to people with I/DD in Denver currently experiencing homelessness. Then, when the request for proposals is posted, your company that manufactures and provides orthopedic footwear applies for that contract.

This could be a problem because you may have voted not for the benefit of the community in your role as a Council member, but instead to benefit yourself and your organization, and you may have given yourself a competitive advantage over others who were not involved in the development of this opportunity.

If a situation like this arises, then instead of voting, you should:

1. Announce your relationships and the potential conflict of interest. (In this case, you would say: “I operate an orthotics and prosthetics manufacturing company that may be interested in contracting for situations like this” or something similar).
2. Recuse yourself from the meeting by saying you are recusing yourself then dropping off the call.
3. Wait for Corey or other DHS staff or IAC co-chairs to text or email you to let you know when you can return to the call (once the discussion has finished and no further recommendations are being made on that specific topic).
4. Ask Corey, Michaela, or Jordan Humphreys if you have any further questions or concerns, but then continue on with your duties as expected.

Questions?

Break (5 minutes)

Please take 5 minutes to rest your eyes and brain, use the bathroom, take a breath, have water or a snack, or do anything else you need. Feel free to step away and turn off your camera. Please come back and resume participating at the noted time.

2025 Recruitment

- 2024: Recruited 3 new members through broad advertisement and use of known networks.
- February: Recruitment will be “open” with the application posted on our website.
- Currently, we are looking to intentionally outreach to underrepresented communities including **BIPOC, LGBTQIA+, children and youth 3 to 17 (represented by parents/caregivers or professionals), adults over age 60, male-identifying individuals, and residents of city council districts 1, 2, 3, 5, and 9.**

How can Council members be involved?

- Planning?
- Outreach and recruitment?
- Interview?
- Others?

Public Comment

- You must sign up to give public comment. To sign up, please email IDDEAS@denvergov.org or use our [IAC Public Comment Registration Form](#).
- Each public comment will be read aloud. Commenters can request that their comment be read by the chairs or the DHS Secretary if needed.
- **Commenters have 3 minutes to make their comment. Comments must be approved beforehand and commenters must remain on topic. Comments must be relevant to Denver residents with I/DD or developmental delay, must remain respectful, and must not disrupt the business of the Council.**
- Public comments will be recorded in the meeting minutes and within meeting recordings and posted on our website. Please do not share any personal or private information that you do not wish to be posted.

Next Meeting

March, 2025:

- Any requests for agenda items?