



IDDEAS Advisory Council (IAC)

January 28, 2025 Public Meeting

Agenda Item	Time
Welcome and Meeting Overview	1:00 to 1:15 pm
Council and Partner Updates	1:15 to 1:30 pm
Officer Election	1:30 to 2:00 pm
Break	2:00 to 2:05 pm
2025 Scheduling	2:05 to 2:15 pm
2025 IDDEAS Advisory Council Recruitment Discussion	2:15 to 2:35 pm
Public Comment	2:35 to 2:55 pm
Planning for Next Meeting (February)	2:55 to 3:00 pm

Intellectual and Developmental Disability Equitable Access to Services (IDDEAS)

Mission: IDDEAS partners with the community to manage local taxpayer dollars dedicated for Denver residents with intellectual and developmental disabilities and developmental delay.

Vision: We strive to make Denver an inclusive community where people with I/DD feel welcome, valued and empowered to live the lives they envision for themselves

IDDEAS Advisory Council (IAC) is comprised of Denver residents with lived experienced with I/DD. The IAC meets monthly to discuss all sorts of topics relevant to Denver residents with intellectual and developmental disabilities. Using community feedback, individual knowledge, and expert presentations, the council provides recommendations to Denver Human Services about the best way to prioritize funds and programs.

IAC Ground Rules

- Please be respectful of everyone attending the meeting.
- Stay muted, raise your hand, then unmute to speak. Introduce yourself when you speak.
- Stay on topic, and consider if your point speaks for the people of Denver who have I/DD.
- All meetings are public and recorded. Chats are posted publicly.
- Votes will happen in the chat. Ensure that your chat is set to communicate with “everyone”.
- Please remain safe during meetings. If you need to, leave and rejoin when able.
- Please respect and honor the Denver Code of Ethics.
- Have fun, speak up, and advocate for your community!

Meeting Minutes Review

- Council members have been sent the meeting minutes for previous meetings ahead of each scheduled meeting.
- Council members are given time to discuss any requested changes. DHS Secretary will make changes as needed and send updates to Council members; minutes can be approved before the revisions are made. Only updated minutes will be posted on the IDDEAS website.

- Action items:
 1. Motion to approve (with revisions, if needed)?
 2. Second?
 3. Vote in chat.

CAC Member Report Out

We will hear updates from the Rocky Mountain Human Services Community Advisory Council member and the RMHS delegate.

[Rocky Mountain Human Services Mill Levy Community Advisory Council Website](#)

Council Member Updates

Council members will share updates from around the community that are relevant to Council business and Denver residents with I/DD.

- Updates may be anything from new laws and policies, programs, events, and other items that pertain to our community.
- Please keep all updates brief and purely for the benefit of Denver community members and those with I/DD or developmental delay.
- Avoid advertising individual interests.

Officer Election Process Review

We have two co-chairs. Each co-chair is elected by the Council and serves for a one-year term. Co-chairs:

1. Preside at meetings of the Council.
2. Represent the Council in their capacities as officers of the Council.
3. Facilitate consensus-building activities around topics central to the purpose of the Council.
4. Ensure that the members of the Council, in collaboration with Denver Human Services, are engaging the community to solicit feedback on a regular basis.
5. Fully participate in planning activities with DHS staff liaison, as requested.

The co-chairs can be re-nominated and elected by the Council at the end of their terms.

Community Advisory Council Member

The Council elects a Community Advisory Council Member (CAC Member) to serve on Rocky Mountain Human Service's (RMHS) Community Advisory Council. This council member works to collaborate with RMHS and the RMHS delegate to report on their meetings, events, and updates to ensure collaboration between the two groups and no duplication of work. Currently, the CAC member is Michelle Dumay.

The RMHS Mill Levy Community Advisory Council meets at 4 pm on the third Tuesday of the month, with public comment open at 5pm. All meetings are open to the public.

[RMHS CAC Website](#)

Election Process

1. Elections must be public, recorded, and documented. We follow Robert's Rules of Order for voting process, generally. We utilize *open nominations*.
2. For each officer position, in order, the DHS secretary will ask for nominations. You can self-nominate, and you can also deny a nomination for any reason. You do not need to second a nomination.
3. Once nominations are received, the DHS secretary will repeat them for all to hear. We will then vote for each position one-by-one. The secretary will call for Yes or No votes for each nominee in the order they received them. **You must only vote for one nominee.**
4. If a majority of votes is received, that nominee will be elected immediately, without voting upon any further nominees.
5. If there is a tie, we repeat voting until someone receives a majority. If needed, we can vote again at another date; interim chairs can be appointed to make sure council work continues.
6. Once all positions are filled, those elected will begin their responsibilities at the next meeting. The DHS Secretary will meet with them beforehand to help them become familiar with their role; previous officers are invited to help onboard them, as well.

Voting will occur in January. To help facilitate this process, anyone interested in either becoming or remaining an officer should let Corey know ahead of time, to be able to discuss any questions about officer duties. Conversation can be had publicly ahead of voting, but keep in mind this can become a lengthy process.

Break (5 minutes)

Please take 5 minutes to rest your eyes and brain, use the bathroom, take a breath, have water or a snack, or do anything else you need. Feel free to step away and turn off your camera. Please come back and resume participating at the noted time.

2025 Scheduling

Proposed schedule: Every final Tuesday of the month at 1:00 pm until 3:00 pm.

- Does this time not work for anyone?
- Are there any proposed alternatives to the schedule?
- Would any Council members like to take on scheduling additional community, non-business meetings?

Note: the Council is required to meet at least 4 times a year with at least 7 days notice.

2025 Recruitment

- 2024: Recruited 3 new members through broad advertisement and use of known networks.
- February: Recruitment will be “open” with the application posted on our website.
- Currently, we are looking to intentionally outreach to underrepresented communities including **BIPOC, LGBTQIA+, children and youth 3 to 17 (represented by parents/caregivers or professionals), adults over age 60, male-identifying individuals, and residents of city council districts 1, 2, 3, 5, and 9.**

How can Council members be involved?

- Planning?
- Outreach and recruitment?
- Interview?
- Others?

Public Comment

- You must sign up to give public comment. To sign up, please email IDDEAS@denvergov.org or use our [IAC Public Comment Registration Form](#).
- Each public comment will be read aloud. Commenters can request that their comment be read by the chairs or the DHS Secretary if needed.
- Commenters have 3 minutes to make their comment. Comments must be approved beforehand and commenters must remain on topic. Comments must be relevant to Denver residents with I/DD or developmental delay, must remain respectful, and must not disrupt the business of the Council.
- Public comments will be recorded in the meeting minutes and within meeting recordings and posted on our website. Please do not share any personal or private information that you do not wish to be posted.

Next Meeting

February, 2025:

- Any requests for agenda items?