



IDDEAS ADVISORY COUNCIL MEETING MINUTES SUMMARY

Date: 01/28/2025

Time: 1:00 – 3:00 PM

Location: Virtual (Go to the [IDDEAS Advisory Council website](#) to see meeting recordings)

Summary:

- Award letters for both the IDDEAS Mini Grant project and RMHS's Community Initiatives were sent out. IDDEAS and RMHS will share those awardees to the public in the coming months.
- The group spent most of the time electing IAC officers for 2025. Michelle Dumay and Brian Be were elected as the IAC Co-Chairs. Molly Mason was elected as the 2025 RMHS CAC liaison.
- The group discussed whether any changes needed to be made with regard to the IAC meeting schedule for 2025. No changes were voiced, and therefore the meeting will continue to be the last Tuesday of every month from 1pm-3pm virtually.
- Councilmembers expressed interest in hosting 1-2 meetings this year in a hybrid format. DHS shared they were work on setting those up.
- Finally, Corey shared details on the current recruitment process for the IAC, with 4 new members needing to be recruited and onboarded. DHS is being intentional in their recruitment to promote voices from new identities not otherwise represented on the Council currently. DHS welcomes IAC to help support in recruitment.
- There was no public comment submitted in advance of this meeting.

Discussion topics for next meeting:

- No future agenda items were requested. Next meeting is scheduled for February 25th, 2025. Meeting schedule for 2025 will continue to be on the final Tuesdays of the month, from 1:00 to 3:00, primarily on Zoom.



IDDEAS ADVISORY COUNCIL MEETING MINUTES

Date (9/24/2024) Time

Attendance:

1. Alexa Gagner
2. Brian Be
3. Chris Patton
4. Michelle Dumay
5. Molly Mason
6. Stefanie Gross
7. Kizzly Blue (non-voting member)

Guests:

15

Absent:

1. Jessica Raichle

DHS Staff:

- Michaela Hennig
- Corey Boyle
- Jordan Mulholland
- Lynn Kutner
- Jordan Humphreys

I. Call to Order

Corey asked that someone motion to serve as temporary chair for today's meeting given that we are doing formal elections today. Michelle moved to serve as temporary chair. Stefanie seconded the motion. Five (5) Councilmembers voted yes, zero (0) voted no. Michelle called the meeting to order at 1:09pm. Corey went over the agenda and shared that we would be hosting officer elections. No one submitted public comment today, therefore we will skip that section of the agenda. Corey reminded the public that they must submit their comment 24 hours in advance by either emailing IDDEAS@denvergov.org or using an [updated public comment form](#).

Use this link for registration for public comment: <https://forms.office.com/g/38uNbYWmJv>

Corey described the IDDEAS Program and the IDDEAS Advisory Council. They went over ground rules for the meeting. Councilmembers introduced themselves.

II. Approval of minutes from last meeting

Michelle gave folks a few moments to consider any revisions that might be needed. No one shared revisions, Michelle asked for a motion to approve. Alexa motioned to approve, and Stefanie seconded that motion. 1 abstain, 5 voted yes.

III. Council Updates

Michelle provided the CAC update: they had 43 community initiative proposals with most of them being new proposals. They were quite varied from the community, which was exciting. It took a lot of work to review, and each CAC member was assigned 13 proposals to review. They provided their comments to RMHS. Kizzly shared they completed a 3-tiered review process which included Mill Levy staff and SMEs, then CAC review, and then RMHS Executive management review. The awards have been out, however, RMHS is not prepared to share these publicly yet as they are working with IDDEAS to ensure no overlap with the Mini grants projects. Michaela asked Michelle or Kizzly to share more details on what Community Initiatives are. Kizzly shared one of their three community access points for Mill levy funding is Community Initiatives. Community members/groups can submit proposals on ideas that they think will help people with I/DD feel more included and thrive in community. One example of past initiatives includes their work with Access Gallery. This year we tried to expand our outreach more in effort to make Denver a more inclusive community. Michaela shared that IDDEAS manages the I/DD tax fund here in Denver. As part of this work, we contract money to RMHS to help distribute services and supports. RMHS uses this money to create their Community Initiatives. CAC is a RMHS group like the IDDEAS Advisory Council.

Michelle welcomed the IAC to share any updates they have related specifically to the IDD community at a high-level while avoiding any advertising related to personal interests. Brian shared an update that for 10 years, he was a member of SPOKE and motion dance company. They do a lot to help create inclusive spaces for people of all abilities. They have a dance show coming up this summer and Brian will share a registration link when it comes out. In the chat, Kizzly posted that there is a free self-care and resource fair on February 22nd from 10-2 at the Cool Event Center in Aurora, CO (1050 S Sable Blvd).

Corey update: they are revising IAC documents and information to promote accessibility. This goal is to ensure folks can more easily understand what is being communicated between DHS and the IAC. Financial and legal documents, such as w9s can't be changed, but Corey is happy to meet with anyone needing support to complete those. For the Mini Grants project, DHS has sent out the award letters and we hope to publicly share the awardees in the coming months.

Michaela shared DHS would be reaching out to IAC members for headshots and bios, should they like to share them, for DHS to publish on our website.

IV. Officer Elections

Corey shared this is an important priority for this meeting, and we must elect officials before the end of the meeting. Corey shared we needed to elect two (2) co-chairs and a CAC member to serve one-year terms. Defer to powerpoint for descriptions of officer election



roles. CAC meetings are every 3rd Tuesday of the month from 4-6pm. CAC liaisons help facilitate communications between the IAC and the RMHS CAC. In summary, the IAC Co-Chairs help to design the meeting agendas, lead the meetings by calling for the meeting to start and calling for motions when voting is happening, and they make sure to keep everyone on topic and on time.

Voting process is as follows: We start with nominations and then we vote on each nomination in the order they come in. Once someone receives a majority number of votes, they will become that officer. Please vote for the person you think should be chair. Only vote for one person at a time, each round. Corey asked IAC to either verbally or in chat nominate members.

Alexxa nominated Michelle for co-chair.

Stefanie asked about whether the 4 open positions would impact election officers. Corey advised that it is up to the Council to decide if they wanted to vote for a shorter term for these elections while we recruit. They advised that these seats may not be fully onboarded until June at the earliest, therefore, they recommended to continue to vote as normal today.

Stefanie seconded the motion for Michelle. Stefanie also nominated Molly, Brian, Alexxa, and Chris.

Michelle asked what the process was if she did not want to run for co-chair even though she was nominated. Corey advised if you received a nomination but cannot fulfil the duties, you can respectfully decline said nomination.

Michelle nominated Brian Be to return as co-chair.

Molly respectfully declined the co-chair nomination as she would like to nominate herself for the next position. Chris also declined his nomination. Alexxa respectfully declined her nomination. Corey reminded everyone that we must elect these positions, therefore, if we have too many declining, we will restart the nomination process until the seats are filled.

The final outstanding nominations for the first co-chair position was Michelle Dumay and Brian Be.

Brian highlighted that if IAC sees something that can be improved, DHS is open to exploring that. Brian wanted to honor that since it is not the case in other places. Corey reminded everyone that Brian has offered to be a support for onboarding co-chairs to help folks feel more comfortable with the role.

Corey called for votes for Michelle Dumay via a “yes” or “no” in chat. 5 members voted “yes”. Therefore, Michelle was elected as co-chair by majority vote.



Corey called for nominations for the second co-chair position. Molly asked if it was okay to move to the other position first given the lack of nominations and people expressing interest in the last position. Corey asked Michelle to make a motion to pause the co-chair elections and initiate nominations for the CAC liaison. Michelle motioned. Brian seconded.

Corey described what the CAC liaison is (refer to powerpoint). CAC liaisons are expected to attend both the IAC and RMHS CAC meetings. Corey opened the floor for nominations.

Molly nominated herself for the CAC member. Michelle shared that serving on the CAC is a great joy, however, now that we have completed the bulk of the work, she asked to step down and nominate Alexxa. Alexxa asked for clarifications if there were other positions to be elected. Corey advised that it is just one more co-chair election and this CAC liaison election outstanding. Alexxa asked if there is a conflict of interest given her daughter utilizes services at RMHS. Corey reported no, it is common and encouraged that users engage as advisory council members. If there was ever a time where discussions may have a direct effect or personal interest for you, you can reach out to Corey and Jordan Humphreys for guidance. There is no worry for any council members to be on the CAC. Michaela shared there are many people on the CAC to are either RMHS users or the caregivers of RMHS users.

Michaela shared there are two other IAC roles, the DHS staff liaison and the RMHS liaison, of which are not elected nor voting members.

Alexxa respectfully declined the CAC nomination. Corey took Alexxa off the nomination list.

Molly asked for clarification on the day CAC meetings. Kizzly confirmed that it is every 3rd Tuesday of the month at 4pm. Michaela asked if these were in-person or virtual. Kizzly shared they do not require in-person attendance, although you can, but they always provide a hybrid setting.

Corey asked for votes for nominations for Molly as CAC member. Molly received 5 yes votes, which is majority. Molly was therefore elected as the 2025 CAC liaison member.

Stefanie asked if the votes would be affected since she had to leave early. Corey advised that no, it would not, although she would not be able to vote herself. Stefanie left the meeting.

Corey called for nominations for the second co-chair position. Michelle nominated Brian Be. Brian shared the being co-chair is pretty cool, and he would not be upset if someone would like to challenge his nomination and nominate themselves. No other nominations were voiced.

Corey called for votes for Brian Be as the second co-chair position. Brian received 4 votes, which was majority. Therefore, Brian was elected as co-chair for a second term.

V. Break.

VI. 2025 Scheduling

Scheduling for the rest of 2025 was discussed. Corey proposed that we keep the current schedule, but that council members had options for changing the schedule of the meetings, reminding folks that any changes would have to be posted publicly. Brian reminded folks that they must register for meetings in advance, and this is purely to keep the meeting the safe space for everyone to engage, understanding previous security risks. Brian understood this might not be that accessible, but thanks folks for their patience and collaboration.

Corey shared that currently, meetings are the final Tuesday of the month, from 1pm-3pm virtually. Corey proposed that we keep this schedule as is but invited members to offer changes for discussion. Corey reminded folks we are required to meet 4 times a year per the by-laws. Corey recommended that meeting monthly is good given the amount of information we must go through this year with the Council. Michelle proposed that one of the meetings be a hybrid option as an opportunity to uplift each other in the same space. It is very impactful to be in a room with people that you're working with. Alexxa seconded that proposal and shared 1-2 meetings as hybrid model would be great. Alexxa asked if there was discussion on doing it over a lunch hour. Corey shared it was proposed previously to go into the lunch hour, however, during that discussion, it seemed that preference to keep it at the 1-3pm time. Brian acknowledged that hybrid settings can be quite difficult to set up and manage. Brian mentioned we do create in-person opportunities for "unofficial business" meetings but would be great to find ways to create in-person for business meetings.

Michelle asked if we usually meet in July. Corey and Michaela shared that yes, we do, although in the past we have cancelled the July meeting as a "summer vacation" month.

Jordan Humphreys asked Michaela what opportunities do we have during in-person, is there budget for renting a space or food? Michaela shared we couldn't buy alcohol per City rule, but we could likely buy pizzas or other food. Michaela shared that DHS can work on creating in-person meetings with Corey but asked the Council if they have any additional thoughts on day/time specifically. Corey shared they would explore in-person/hybrid meetings when the weather gets better.

Molly motioned to keep the schedule from 1-3 on the last Tuesday of the month. Alexxa seconded that motion.

Brian shared he is a researcher and therefore he needs to know what he is missing when doing research, which is called limitations. He acknowledged a limitation in this process is that the people who may want a different day/time, may not be here now, including folks we have yet to onboard. Therefore, he asked to set the schedule as is, but for the Council to stay open.

VII. IAC Recruitment Discussion



Corey shared last year we recruited 3 new members through our established networks via fliers, list serve, and community announcements. Coming this month, we will post our application form on our website. However, DHS is going to be more intentional as to where we outreach to support inclusion of underrepresented communities on the Council (BIPOC, LGBTQIA+, children and youth 3-17 [represented by parents/caregivers or professionals], adults over age 60, male-identifying individuals, and residents in city council districts 1,2,3,5, and 9. Corey asked IAC to identify networks to do this intentional outreach such as asking folks to go for lunch, sharing more about the council, etc. That said, Corey asked the council how they wanted to be involved in this recruitment, such as planning, outreach, interviews, etc.?

Alexxa shared her interest in supporting. She found out about the Council herself via email and is unsure on ideas of how she could support but would love to help. Alexxa asked if recruitment is starting right now? Corey shared that some of the recruitment is already starting. They would like to have interviews fully completed, approval from DHS executive management, and letters sent out by June 2025. Interviews will likely be April and May.

For the sake of time, Corey will add recruitment to February's agenda to continue the conversation. In the meantime, Corey invites Councilmembers to share this information to the community and they will provide tips and language the IAC can use in their outreach.

VIII. Public Comment

There was no public comment submitted for today's meeting.

IX. Forecasting next meeting

The next meeting is February 25th, from 1-3pm. Corey asked if anyone would like to add anything to February's agenda. There were no suggestions shared verbally nor via the chat. Molly asked who to connect with at RMHS before joining the CAC meeting. Kizzly shared she only needed her contact information and she would share the meeting links with her via a calendar invite.

X. Adjournment

The meeting was adjourned at 3:00 pm.

IDDEAS Advisory Council sessions are recorded; recordings are usually available upon request. Please contact DHS's IDDEAS program with any clarifying questions related to these minutes by emailing IDDEAS@Denvergov.org. Recordings and other information can be found at the [IDDEAS webpage](#).