DENVER
THE MILE HIGH CITY

Community Planning & Development

Comprehensive Sign Plan Application Form

Complete this Comprehensive Sign Plan application with as much information available at this time. Please use fillable PDF function to complete and return as an email attachment along with any supplemental attachments. Once the form has been submitted, staff will contact you within one week to set up a meeting.
This is not an application for a sign permit. Visit this link to submit via E-Permits.

APPLICATION	
Request Type	☐ New 'Large Facility' Comprehensive Sign Plan (Minimum of 50,000 SF ground-floor area or 100,000 SF zone lot area) ☐ New Comprehensive Sign Plan ☐ District Sign Plan ☐ Supplemental Building Sign Plan to existing CSP: ☐ Amendment to Existing Sign Plan: ☐ Repeal of Existing CSP:
Property Address(es)	
	Total Building Ground Floor SF: Zone Lot Area SF:
Current Zoning	
Is the property subject to special review?	☐ Landmark Designation ☐ Downtown Design Advisory Board ☐ Theatre District ☐ Lower Downtown Design Review ☐ Cherry Creek North ☐ Other (PUD, GDP, etc) ☐ Unsure

CONTACT INFORMATION	
Applicant [Note: If the applicant is not the owner, please attach a letter of authorization/from the property ownership to this application form.]	Name: ☐ Property Owner ☐ Owner Representative
	Company Name:
	Company Address:
	Email Address:
	Phone:

ADDITIONAL INFORMATION	
Describe the purpose/reason for a new sign plan or sign plan amendment, including any special flexibility, requests, or updates.	
Describe existing context of project (new build, infill, retrofit, etc...).	
Is the property subject to any Urban Design Standards and Guidelines?	

Return completed form and materials to PlanningServices@denvergov.org.

311 | FOR INFORMATION & CITY SERVICES

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Denver, CO 80202
http://www.denvergov.org/cpd