Scheduling an Event Facility Walkthrough—for current permit holders only

**WALKTHROUGH:** A required, (1) one hour logistics meeting with a DPR Event Facilitator to review your event logistics. Family, friends and vendors that will be involved in the event are strongly encouraged to attend the walkthrough.

Visit our Online Reservation page: [https://apm.activecommunities.com/denver/Home](https://apm.activecommunities.com/denver/Home)

- From the Home Page, click on the “Activities | Events | Leagues” button
- In the search bar, type “Walkthrough” and press Search
- A listing of walkthroughs for all facilities will populate. Find the walkthrough that matches the facility and time you’d like to attend and click Enroll Now
- If you are not signed in, you will be asked to enter sign in info at this time. After signing in (or creating an account), select who is signing up for the activity from the drop down box. Then click Next
- Continue on with the Enrollment Details Questions
  - **IMPORTANT:** You will be required to enter your permit number. This was sent to you in your confirmation email
  - Click Add to Cart

- Review and agree to the Waiver
- Click the Finish button
- To view receipt, click on View or Print Receipt button