

EXECUTIVE ORDER NO. 77

TO: All Agencies Under the Mayor
FROM: Michael B. Hancock, Mayor
DATE: February 16, 2018
SUBJECT: Denver Employees' Charitable Campaign

Purpose: This Executive Order establishes the Denver Employees' Charitable Campaign (DECC) as the exclusive entity authorized to conduct formal charitable giving solicitation campaigns within the workplace, and to collect funds donated pursuant to such solicitations via payroll deductions. Executive Order No. 77, dated June 28, 1988, subject "Establishment of the City's Combined Campaign," and its accompanying document titled "Guidelines for Charitable Giving," dated January 9, 1989, Executive Order No. 77 dated April 29, 2003, Executive Order No. 77, dated April 29, 2009 subject "Denver Employees' Combined Campaign," and Executive Order No. 77, dated May 4, 2012 subject "Denver Employees' Combined Campaign," are hereby canceled and superceded by this Executive Order.

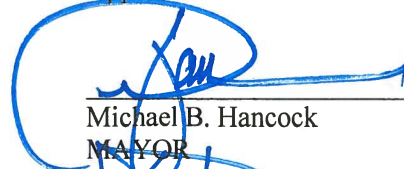
- 1.0 **Applicable Authority:** The applicable authority relevant to the provisions and requirements of this Executive Order No. 77 is found in Section 2.2.10 of the Charter of the City and County of Denver 2002 revised.
- 2.0 **Mission:** The Denver Employees' Charitable Campaign (DECC) carries out the policy of the City and County of Denver to encourage and facilitate donations by its officers and employees to diverse organizations that benefit the community in charitable ways.
- 3.0 **Coordinating Committee:** A Committee to coordinate and oversee all aspects of the conduct of the DECC shall be appointed by the Mayor. The Mayor shall appoint the Committee chair.
- 4.0 **Committee Responsibilities:** The Committee shall oversee a periodic process to select a campaign manager and shall direct the campaign.
- 5.0 **Exclusive Role:** The DECC shall be the sole entity authorized to conduct formal charitable giving solicitation campaigns within the workplace and the sole entity authorized to collect funds, donated pursuant to such solicitations, via payroll deductions. Any exceptions to this shall be made by the Committee. No campaign expenses shall be borne by the City.
- 6.0 **Memorandum Attachments:** The procedures for implementing this Executive Order may be defined by Memorandum Attachments to the Executive Order which shall become part of the Executive Order. Further, the DECC Committee shall have the authority to issue procedural Memorandum Attachments relative to this Executive Order.

Approved for Legality:

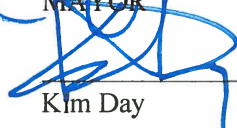


Kristin M. Bronson
City Attorney for the City and County
Of Denver

Approved:



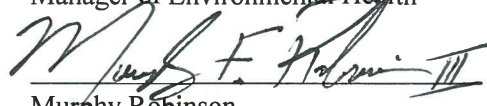
Michael B. Hancock
MAYOR



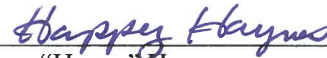
Kim Day
Manager of Aviation



Robert McDonald
Manager of Environmental Health



Murphy Robinson
Manager of General Services



Allegra "Happy" Haynes
Manager of Parks & Recreation



Eulois Cleckley
Manager of Public Works



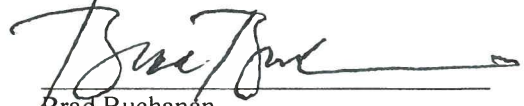
Brendan Hanlon
Manager of Finance



Troy Riggs
Manager of Safety



Don Mares
Manager of Human Services



Brad Buchanan
Manager of Community Planning and
Development