



DENVER
THE MILE HIGH CITY

CITY AND COUNTY OF DENVER

DEPARTMENT OF TRANSPORTATION & INFRASTRUCTURE

DOTI Permit Operations
2000 W. 3rd Avenue, Room 107
Denver, Colorado 80223
dotipermitoperations@denvergov.org
www.denvergov.org/PWPermits

Block Parties on Residential Streets (See SPECIAL EVENTS for non-residential streets)

Purpose	The block party permit applies to residential streets and alleys only. The permit supports the gathering of residents of a particular block and those adjacent to the street or alley being closed. Parties organized by non-profits, commercial or business interests that are advertised and/or open to the broader public are permitted under Special Events. Gatherings on non-residential streets and those that include the sale of alcohol also fall under Special Events.
Document Date	May 10, 2021
Customer Interface	Most communications between the City and the customer will be done through DOTI Permit Operations (DOTI PO).
Application and Processing	Block party organizers are required to submit a completed block party application and resident petition to receive a block party permit. Forms are provided below. Completed paperwork can be submitted via email to: dotipermitoperations@denvergov.org
Petition From Residents	<p>Every resident must be notified of the street/alley closure.</p> <p>A completed Petition for Street or Alley Closure form, signed by approximately 75% of the residents impacted by the closure, is required.</p> <ul style="list-style-type: none"> • At homes where residents are unavailable to sign, the petitioner shall leave written notice of the proposed closure, indicating the street/alley to be closed with the date and hours specified. • When the petitioner has secured signatures from residents approving the street or alley closure, one applicant, who shall be delegated to assume responsibility for meeting the above conditions, shall apply in person not less than five (5) working days in advance of the proposed date of street closure to DOTI Permit Operations.
Time Limitation	Street/alley closures shall be permitted only between 10:00 A.M. and 10:00 P.M. in residential areas. Violations of the City’s Noise Ordinance can be enforced after 9:00 PM., Denver Revised Municipal Code Chapter 36-7 (3).

Insurance	The City and County of Denver is not responsible for any loss or damage arising out of the Applicant's use of a residential street or alley. Applicant acknowledges that private homeowners' or commercial liability insurance may not provide Applicant with liability coverage for accidents that occur outside of Applicant's private property and in the public right-of-way. Applicants can purchase insurance thru the Tenant Use and Liability Insurance Program, or TULIP, offered by the City. Participation in the TULIP program lists the City as additionally insured. See instructions for purchasing TULIP at the end of this document.
Indemnification Agreement	The Applicant must sign an Indemnification Agreement which is included Application for a Block Party Street Occupancy Permit form.
Litter	The applicant shall be responsible to see that the street &/or alley is returned to a clean and sanitary condition prior to re-opening for vehicular traffic.
Examples that are Block Parties	Allowed or Considered: Neighborhood gatherings, small bbq's, tables and chairs, tents under 200 sqft, face painters, balloon artists, small games and activities (all shown on a site plan). Food truck-if food is not being sold.
Examples that are NOT Block Parties (Must apply for a residential special event revocable street occupancy permit – RSOP)	NOT Allowed or Considered: Car shows, art exhibits, pools, bouncy equipment, stages and structures, amplified music, farmers markets, church gatherings, political or City Council sponsored events, graduations, birthday parties, cultural celebrations, runs/races/parades. The selling or purchase of food or liquor be that a food truck or not. (If the applicant has any of the above items Public Works suggests they reside on private property only and not the PROW)


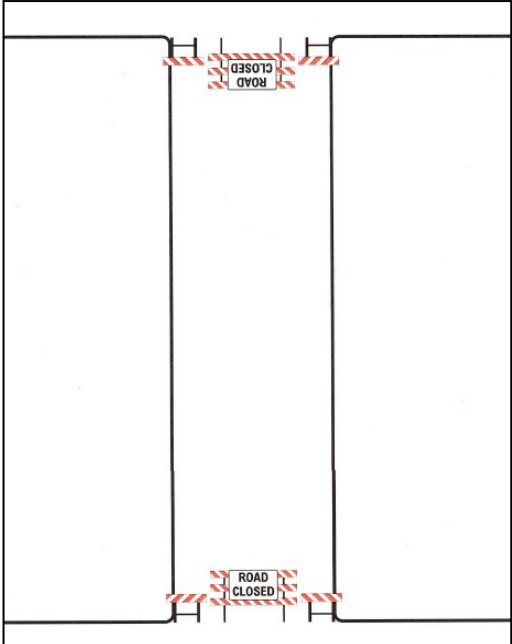
Indemnification Agreement	The Applicant must sign an Indemnification Agreement which is included Application for a Block Party Street Occupancy Permit form.
Barricades	<p>The Permittee shall be responsible for providing barricades/signs in accordance with the Manual on Uniform Traffic Control Devices (MUTCD) as revised by the Colorado Supplement.</p> <p>The Permittee should secure from a barricade company:</p> <ul style="list-style-type: none"> • two (2) type 3 barricades with road closed sign • four (4) saw horse barricades <p>And, place them as shown below on each end of the block.</p> <p style="text-align: center;">Barricades</p> <div style="text-align: center;">  </div> <p style="text-align: center;">saw horse type 3 barricade saw horse</p> <p style="text-align: center;">Block Party Location (local street, single-block closure, residential area)</p> <div style="text-align: center;">  </div> <p>These are minimum requirements for a typical 36 foot wide local street. Some streets may require additional barricades. Detours will require an approved traffic maintenance plan.</p>
Litter	The applicant shall be responsible to see that the street &/or alley is returned to a clean and sanitary condition prior to re-opening for vehicular traffic.

EXHIBIT B

BARRICADES REQ'D (STREET CLOSURE - NO ALLEY)

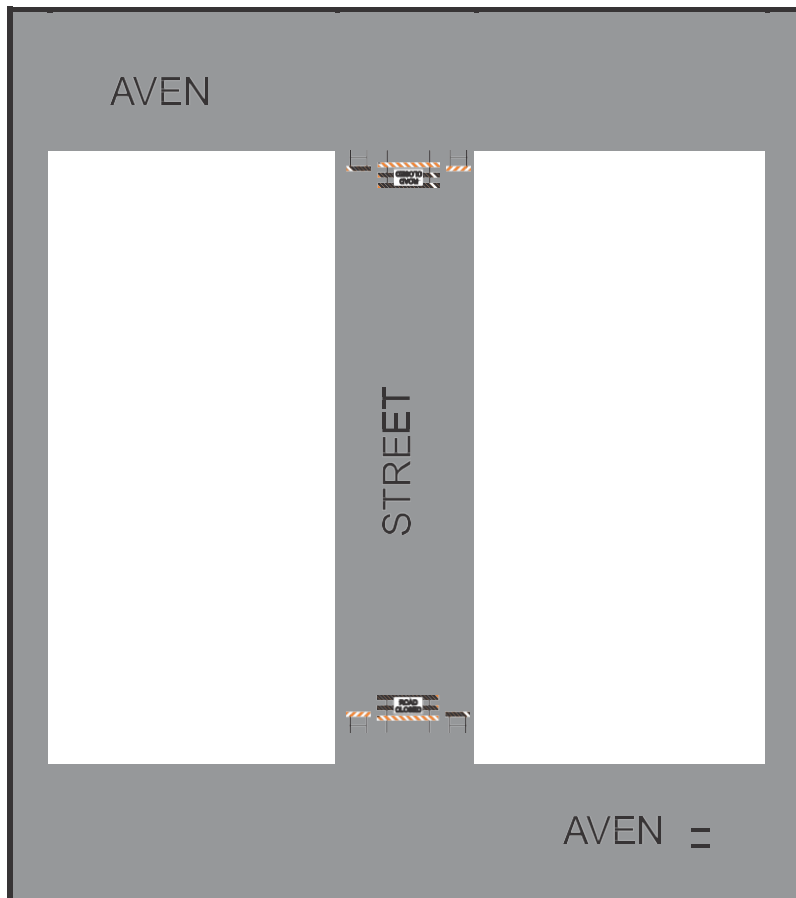


EXHIBIT C

BARRICADES REQ'D (AVENUE CLOSURE WIT- ALLEY)

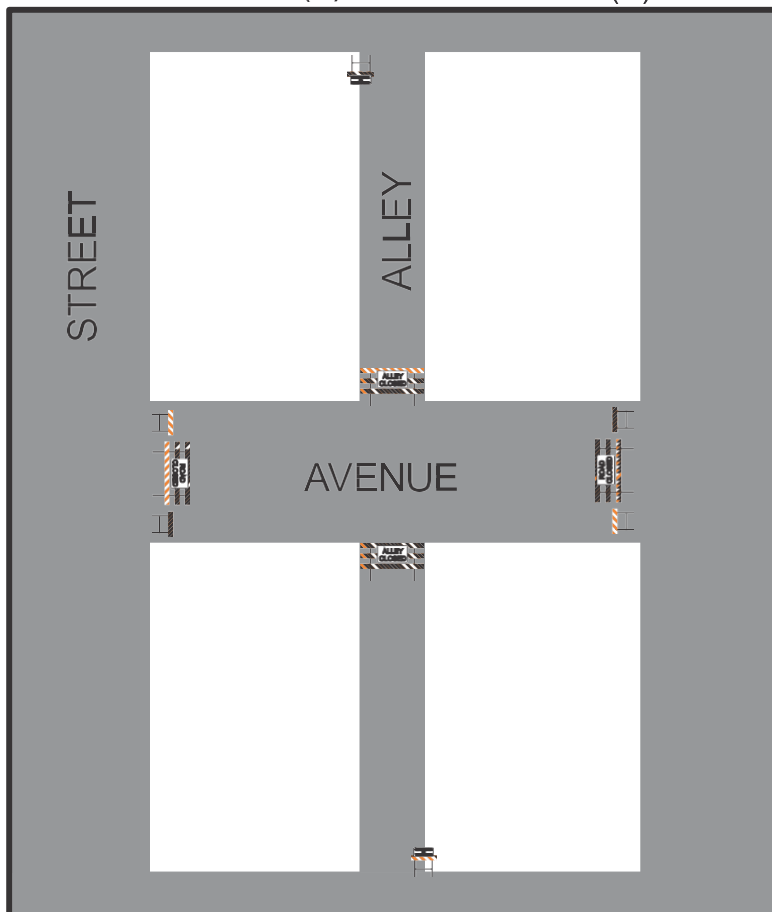
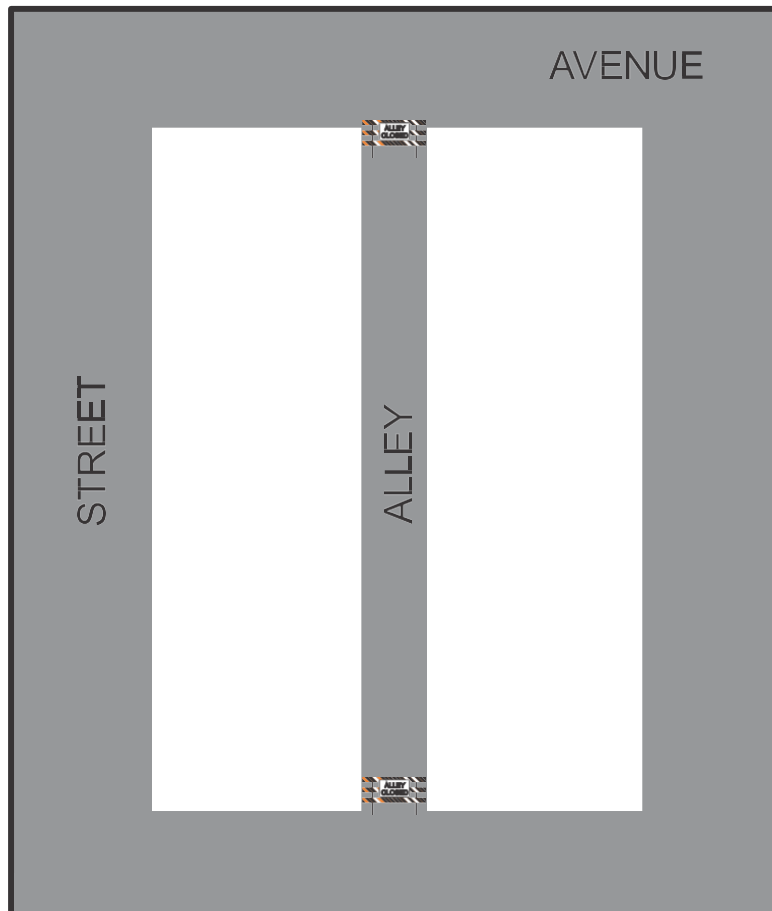


EXHIBIT D

BARRICADES REQ'D (ALLEY CLOSURE)



(2)



To be submitted to dotipermits@denvergov.org

Petition for Street or Alley Closure for Residential Block Party			
Street _____ between _____ and _____			
Date _____ Hours: From _____ A.M./P.M. to _____ A.M./P.M.			
The below named persons, including approximately 75% of all residents on both sides of the above named street/alley section, request the closure of said section on the date and during the hours specified above for their private use according to the conditions of the reverse side hereof.			

Signature	Address of Property	Telephone	Date
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National Tenant User Liability Program

Tenant Users Liability Insurance Policy (TULIP)

Website Instruction

If you have questions or are having trouble accessing the website, please call 1-800-507-8414

Note: You may view TULIP fees by obtaining a quote, with no obligation to purchase.

To access the TULIP program, please visit <https://tulip.intactspecialty.com/e/tulip/apply.aspx>

1. Step 1 asks you to select your facility (the location your event will be taking place). Enter the Denver DOTI/Public Works Permit code:

DENVER DOTI PERMITS = 1879-002

The screenshot shows the TULIP Program website interface. At the top, there is a dark blue header with the TULIP logo (a tulip flower) and the text 'TULIP Tenant Users Liability Insurance Policy'. To the right is the 'specialty advantage INSURANCE SERVICES' logo. Below the header, there is a navigation bar with six steps: Step 1 Confirm Venue (highlighted), Step 2 Event Details, Step 3 Get Quote, Step 4 Confirm, Step 5 Summary, and Step 6 Make Payment. A phone icon and the number 800.507.8414 are visible, along with the text '8:30 a.m. - 5 p.m. PT Monday through Friday'. A warning message states: 'Do not use your browser's "Back" button during this process or information you entered may be lost.' The main content area is titled '1 Confirm Your Venue' and contains the following text: 'Enter your Venue ID Code: [] - [] Or search below'. Below this is a search bar with the placeholder text 'Enter venue name' and a 'Search' button. A callout box with an arrow pointing to the search bar contains the text 'Enter Facility ID 1879-002 Here'.

2. Once you have made a selection, please verify you have the correct location before proceeding to the next step.

3. When you have selected the correct location, you are ready to follow the steps to obtain your quote and purchase coverage if desired. If you do not have the correct location, you can go back to the drop down lists to select again.

IMPORTANT! When you are asked for the name of your event, include the name of the event or facility you are renting in the name. If you have a permit number, please include that, as well.

Examples: Lawrence Street Block Party
John Smith Family Picnic at City Park Permit Number XXXX

4. Once coverage has been purchased, a certificate of insurance will be e-mailed to you. Please print and provide a copy to the Denver DOTI Permit Operations office.

If you have questions or are having trouble accessing the website, please call 1-800-507-8414

conditions and procedures. I understand I must circulate a notification petition to all residents on this block using the form provided by the City, and it must be submitted prior to the issuance of a block party permit. I intend to maintain a copy of the permit which allows the street to be closed for this event, and keep it on-site during the block party. As a representative of the block party, I will abide by all standards and block party permit conditions. I understand that the use of the public right-of-way for this block party includes some risks to participants. _____(initial)

INSURANCE

Liability insurance is not required to obtain a street occupancy permit for a block party. However, Applicant acknowledges that private homeowners' or commercial liability insurance may not provide Applicant with liability protection for accidents that occur outside of Applicant's private property and in the public right-of-way. Applicant is aware that he, she, or it can purchase insurance thru the Tenant Use and Liability Insurance Program, or TULIP, offered by the City.

Please check one of the following:

_____ I secured insurance for my party through my homeowner's insurance or business organization

_____ I elected to purchase insurance coverage using the City's T.U.L.I.P program

_____ I have not secured insurance

INDEMNIFICATION AGREEMENT

1. Applicant agrees that he, she, or it will defend, indemnify, reimburse and hold harmless the City and County of Denver ("City"), its appointed and elected officials, agents and employees for, from and against all liabilities, claims, judgments, suits or demands for damages to persons or property arising out of, resulting from, or related to the Applicant's temporary use of the premises for which the Applicant is permitted to conduct a block party event on the date referenced above, that are due to the negligence or fault of the Applicant or the Applicant's agents, employees, representatives, subcontractors, suppliers, volunteers, patrons, guests, licensees, or invitees, or of any other person entering in or upon the Premises for said block party event with the express or implied invitation or permission of Applicant ("Claims").

2. Applicant's duty to defend and indemnify City shall arise at the time written notice of the Claim is first provided to City regardless of whether suit has been filed and even if Applicant is not named as a Defendant.

3. Applicant shall obtain, at its own expense, any insurance that he, she, or it deems necessary for the Applicant's and the City's protection.

The person signing and executing the Indemnity Agreement on behalf of Applicant represents and warrants that he or she has been fully authorized by Applicant to execute the Agreement on behalf of

Applicant and to validly and legally bind Applicant to all the terms, performances and provisions of the Indemnity Agreement.

I affirm, under penalty of perjury, that the statements and representations made in connection with this application are true to the best of my knowledge.

Print name

Signature

Date

For City/DOTI PERMIT OPERATIONS use:

Date application received _____ Date permit issued _____

Permit # _____ Permit Issued by _____, PWPO