PRE-BID MEETING AGENDA

PROJECT NAME: SPEED LIMIT SIGN REPLACEMENT

MEETING DATE: November 17, 2022
CITY PROJECT NO.: 202263872
MEETING TIME: 10:00 a.m.
MEETING TELECONFERENCE: Phone: (720) 388-6219 / Conference ID: 132 557 994# or Microsoft Teams
PROJECT LOCATION: Citywide

General information about teleconference: *6 will mute/unmute phone if using the call-in number.

I. Introductions
   a. Contract Administrator – Jennifer Clark
   b. DOTI Project Manager – Mukhtar Satar
   c. DSBO Representative – Not in attendance
   d. Auditor’s Office/Prevailing Wage – TBD
   e. Treasury – Not in attendance

II. DSBO (Not in attendance)
   a. Participation – 0% MWBE
   b. Instructions to Bidders (Section IB-26) – page BDP-10 through BDP-12
   c. Forms only need to be returned with bid if you are, or are using, an MWBE certified firm:
      • 1A – List of Proposed Subcontractors, Subconsultants, and/or Suppliers – page BF-9
      • Commitment to MWBE Participation – page BF-13
      • Letter(s) of Intent – page BF-14

III. Auditor’s Office (TBD)
   a. Prevailing Wage Rates – HIGHWAY CONSTRUCTION PROJECTS, Modification 1 (2/28/22)
   b. Last Section of the Bid Documents Package

IV. Treasury (Not in attendance)
   a. Instructions to Bidders (Section IB-24) – page BDP-9

V. Risk Management (April Hansen)
   a. Insurance coverage requirements for this project (SC-17) – page BDP-47 through BDP-48.
   b. Standard 3 coverages required (Commercial General Liability, Business Automobile and Workers Compensation)
   c. Insurance requirements are non-negotiable.

VI. Prequalification (Jennifer Clark)
   a. Each bidder must be prequalified in category 1A Heavy Civil or Sign Replacement (Special Category) at or above the $3,000,000.00 monetary level.
   b. Contractors applying for the special category, Sign Replacement, should use the Project Specific Permission Application. In addition to the general supporting documents required for prequalification, contractors must demonstrate similar work experience within the past 10 years by providing a list of 2-3 completed projects, and associated required details, with their application.
c. Each bidder must have submitted a prequalification application a minimum of ten (10) calendar days prior to the bid opening date. Applications must be submitted electronically via B2Gnow.

d. To view the Rules and instructions on how to apply, please visit www.denvergov.org/prequalification.

VII. **Contract Administration (Jennifer Clark)**

a. Bid Package is available on QuestCDN for $15.00 (eBid #8327950). Click here to view QuestCDN VBid Bidder Instructions

b. Firms and stakeholders can view the plan holders on QuestCDN by visiting the project page and selecting “View Plan Holders”. For those interested in being listed on a pre-bid meeting attendance sheet, please email me your name, number, email address and whether you are a prime or sub for this project at doti.procurement@denvergov.org by the end of the day and I will put an attendance sheet together to be posted on www.work4denver.com and sent out via QuestCDN.

c. Verify and use legal name, per Colorado Secretary of State.

d. Confirm registration with the System for Award Management (SAM).

e. Addenda and/or notices will be sent by email notification via QuestCDN at least 5 business days prior to bid due date.


g. When completing the Bid Worksheet in QuestCDN, do not round prices.

h. Bid Form Submittal Package should be in order when submitted via Quest.

i. Textura is required; Contract Administration will complete the initial set-up in Textura.

j. **Diversity and Inclusiveness in City Solicitations Information Request Form** must be completed, signed and returned with bid – BF-16 includes a link to the form.

k. **Important Dates:**

   1. **Question Deadline** – December 1, 2022 no later than 2:00 p.m. Must send to doti.procurement@denvergov.org.

   2. **Bids Due** – December 20, 2022 by 11:00 a.m. The call-in number and conference ID will be posted to the project page on www.work4denver.com.

l. Bids for this project will ONLY be received and accepted via the online electronic bid service through www.QuestCDN.com.

m. **REMINDER:** All communication must be sent to doti.procurement@denvergov.org.

VIII. **Project Overview (Mukhtar Satar)**

The Speed Limit Sign Replacement Project includes installing, removing, and/or resetting speed limit signs, post mounted in both hardscape and softscape, within the City and County of Denver. This contract is a direct result of the change to Ordinance § 54-157 “Unposted speed limits”. Signs installed on local streets will be stacked “Citywide” (R2-5aP), “Speed Limit 20” (R2-1-20), and “Unless Otherwise Posted” (R2-5P). Specialty gateway signs stating “Entering the City and County of Denver. Speed Limit 20 MPH Unless Otherwise Posted” will be installed on arterial streets. All work must be completed in accordance with the Manual on Uniform Traffic Control Devices (MUTCD) and the current DOTI – Traffic Signal, Sign, and Pavement Marking Standards.

IX. **Q & A** - please send any additional questions or those needing a more thorough answer to doti.procurement@denvergov.org so they may be answered in a subsequent addendum.