PRE-BID MEETING AGENDA

PROJECT NAME: TENNESSEE & ONEIDA STORM SYSTEM, PHASE 1

MEETING DATE: March 31, 2022
CITY PROJECT NO.: 202262453
MEETING TIME: 2:00 p.m.
MEETING LOCATION: Teleconference – Phone: (720) 388-6219 / Conference ID: 483 985 014#
PROJECT LOCATION: District 6

General information about teleconference: *6 will mute/unmute phone if using the call-in number. Anyone that is not speaking is asked to mute their phone during the meeting to prevent background noise.

I. Introductions
   a. Contract Administrator – Regina Diaz
   b. DOTI Project Manager – Sam Pavone
   c. DSBO Representative – Samantha Meza
   d. Auditor’s Office/Prevailing Wage – Arielle Denis

II. DSBO (Samantha Meza)
   a. Participation – 13% MWBE
   b. Instructions to Bidders (Section IB-26) – page BDP-10 through BDP-12
   c. Required Forms to be returned with bid:
      - 1A – List of Proposed Subcontractors, Subconsultants, and/or Suppliers – page BF-9
      - Commitment to MWBE Participation – page BF-13
      - Letter(s) of Intent – page BF-14

III. Auditor’s Office (Arielle Denis)
   a. Prevailing Wage Rates – Heavy Construction Projects (Dated: February 25, 2022)
   b. Last Section of the Bid Documents Package

IV. Treasury (Not in Attendance)
   a. Instructions to Bidders (Section IB-24) – page BDP-9

V. Risk Management (April Hansen)
   a. Insurance coverage requirements for this project (SC-17) – page BDP-47.
   b. Standard 3 coverages required and (Commercial General Liability, Business Automobile, Workers’ Compensation) plus Contractor’s Pollution.
   c. Insurance requirements are non-negotiable.

VI. Prequalification (Krystal Guerra)
   a. Each bidder must be prequalified in category 1E(4) PIPED SEWER at or above the $9,000,000.00 monetary level.
b. Each bidder must have submitted a prequalification application a minimum of ten (10) calendar days prior to the bid opening date. Applications must be submitted electronically via B2Gnow.

c. To view the Rules and instructions on how to apply, please visit www.denvergov.org/prequalification.

VII. Contract Administration (Regina Diaz)
a. Bid Package is available on QuestCDN for $15.00 (eBid #8160969). Click here to view QuestCDN VBid Bidder Instructions

b. Firms and stakeholders can view the plan holders on QuestCDN by visiting the project page and selecting “View Plan Holders”. For those interested in being listed on a pre-bid meeting attendance sheet, please email me your name, number, email address and whether you are a prime or sub for this project at doti.procurement@denvergov.org by the end of the day and I will put an attendance sheet together to be posted on www.work4denver.com and sent out via QuestCDN.

c. Verify and use legal name, per Colorado Secretary of State.

d. Confirm registration with the System for Award Management (SAM).

e. Addenda and/or notices will be sent by email notification via QuestCDN at least 5 business days prior to bid due date.


g. When completing the Bid Worksheet in QuestCDN, do not round prices.

h. Bid Form Submittal Package should be in order when submitted via Quest.

i. Textura is required; Contract Administration will complete the initial set-up in Textura.

j. Diversity and Inclusiveness in City Solicitations Information Request Form must be completed, signed and returned with bid – BF-16. Diversity and Inclusiveness* in City Solicitations Information Request Form (openforms.com)

k. Important Dates:
   1. Question Deadline – April 8, 2022 no later than 10:00 a.m. Must send to doti.procurement@denvergov.org.
   2. Bids Due – April 28, 2022 by 11:30 a.m. The call-in number and conference ID will be posted to the project page on www.work4denver.com.

l. Bids for this project will ONLY be received and accepted via the online electronic bid service through www.QuestCDN.com.

m. REMINDER: All communication must be sent to doti.procurement@denvergov.org.

VIII. Project Overview (Sam Pavone)
This project will construct the downstream end of the Tennessee & Oneida Storm System project, which will improve ponding and localized flooding at the sump in S. Oneida St. just north of Tennessee Ave. This first phase of construction will remove and replace the outlet structure of Lollipop Lake in Garland Park, replace the culvert across Cherry Creek Drive North and rebuild the outfall into Cherry Creek. Phase 1 will also build the downstream end of a new storm system pipe network, which will outfall into Garland Park and convey stormwater runoff into Lollipop Lake via a graded and landscaped swale. The new storm drain will come out onto S. Kearney St. and make the turn eastward onto Mississippi Ave., where the storm system improvements will terminate for Phase 1. Denver Parks will also make improvements around Lollipop Lake, which will include minor grading, landscaping and irrigation improvements.