PRE-BID MEETING AGENDA

PROJECT NAME: 2022 CITYWIDE CONCRETE PANEL REPLACEMENT

MEETING DATE: January 6, 2022
CITY PROJECT NO.: 202161502
MEETING TIME: 1:00 p.m.
MEETING LOCATION: Teleconference – Phone: (720) 388-6219 / 483 985 014# or Join Microsoft Teams Meeting
PROJECT LOCATION: Citywide

General information about teleconference: *6 will mute/unmute phone if using the call-in number.Anyone that is not speaking is asked to mute their phone during the meeting to prevent background noise.

I. Introductions
   a. Contract Administrator – Michele Foust
   b. DOTI Project Manager – Derek Miles
   c. DSBO Representative – Erin Croke
   d. Auditor’s Office/Prevailing Wage – Matthew Borquez

II. DSBO (Erin Croke)
   a. Participation – 30% SBE
   b. Instructions to Bidders (Section IB-28) – pages BDP-10 through BDP-11
   c. Required Forms to be returned with bid:
      - 1A – List of Proposed Subcontractors, Subconsultants, and/or Suppliers – page BF-9
      - Commitment to SBE Participation – page BF-13
      - Letter(s) of Intent – page BF-14

III. Auditor’s Office (Matthew Borquez)
   b. Last Section of the Bid Documents Package

IV. Treasury
   a. Instructions to Bidders (Section IB-24) – page BDP-9
   b. City and County of Denver General Tax Information Booklet

V. Risk Management
   a. Insurance coverage requirements for this project (SC-17) – pages BDP-46 through BDP-47.
   b. Standard 3 coverages required (Commercial General Liability, Business Automobile and Workers Compensation).
   c. Insurance requirements are non-negotiable.
VI. Prequalification (Jennifer Clark)
   a. Each bidder must be prequalified in category 1F(2) Concrete Roadway Paving at or above the $1,500,000.00 monetary level.
   b. Each bidder must have submitted a prequalification application a minimum of ten (10) calendar days prior to the bid opening date. Applications must be submitted electronically via B2Gnow.
   c. To view the Rules and instructions on how to apply, please visit www.denvergov.org/prequalification.

VII. Contract Administration (Michele Foust)
   a. Bid Package is available on QuestCDN for $15.00 (eBid #8089079). Click here to view QuestCDN VBid Bidder Instructions
   b. Firms and stakeholders can view the plan holders on QuestCDN by visiting the project page and selecting “View Plan Holders”. For those interested in being listed on a pre-bid meeting attendance sheet, please email me your name, number, email address and whether you are a prime or sub for this project at doti.procurement@denvergov.org by the end of the day and I will put an attendance sheet together to be posted on www.work4denver.com and sent out via QuestCDN.
   c. Verify and use legal name, per Colorado Secretary of State.
   d. Confirm registration with the System for Award Management (SAM).
   e. Addenda and/or notices will be sent by email notification via QuestCDN at least 5 business days prior to bid due date.
   g. When completing the Bid Worksheet in QuestCDN, do not round prices.
   h. Bid Form Submittal Package should be in order when submitted via Quest.
   i. Textura is required; Contract Administration will complete the initial set-up in Textura.
   j. Diversity and Inclusiveness in City Solicitations Information Request Form must be completed, signed and returned with bid – pages BF-16 through BF-19.
   k. Important Dates:
      1. Question Deadline – January 18, 2022 no later than 10:00 a.m. Must send to doti.procurement@denvergov.org.
      2. Bids Due – February 10, 2022 by 10:00 a.m. The call-in number and conference ID will be posted to the project page on www.work4denver.com.
   l. Bids for this project will ONLY be received and accepted via the online electronic bid service through www.QuestCDN.com.
   m. REMINDER: All communication must be sent to doti.procurement@denvergov.org.

VIII. Project Overview (Derek Miles)
2022 panel replacement citywide where concrete failures have occurred. Curb ramps, curbs and gutters will be replaced as necessary.

IX. Q & A - please send any additional questions or those needing a more thorough answer to doti.procurement@denvergov.org so they may be answered in a subsequent addendum.