



**DENVER**  
THE MILE HIGH CITY

# CITY AND COUNTY OF DENVER

**Department of Public Works**  
Development Engineering Services  
Traffic Engineering Services

Public Works Permit Operations  
2000 W. 3<sup>rd</sup> Avenue, Room 107  
Denver, Colorado 80223-1027  
Phone: (303) 446-3759  
Fax: (303) 446-3755  
www.denvergov.org/PublicWorks

## Special Parking Permit Application (School Zones and Not-for-profit carshare)

Completed applications may be submitted by mail, in person, email, or fax

**Mail or drop off at:**

**Public Works Permit Operations:**

2000 W 3<sup>rd</sup> Av., Room 107 OR 201 W. Colfax Av., Room 202  
Denver, CO 80223 Denver, CO 80202

7:30 AM – 12 PM and 12:30 PM - 4 PM; Mon – Fri (City holidays excluded.)

**Email scanned applications and supporting documents to: [pwpermits@denvergov.org](mailto:pwpermits@denvergov.org)**

**Fax application and supporting documents to: 303-446-3755**

**Please allow a minimum of 15 business days for review and determination.**

**Date of Application:** \_\_\_\_\_

<b>Institution/Organization Name:</b>			
<b>Institution/Organization Address:</b>			
Street	City	State	Zip
<b>Contact/Representative Name:</b>	<b>Telephone #:</b>	<b>Alternate #:</b>	
<b>Mailing Address (If different from above.)</b>			
Street	City	State	Zip

<b>Purpose of Permit:</b>
<b>Location(s) Requested:</b>
<b>Days, &amp; Hours Requested for Permit Use:</b>

<b>Document Requirements: (submit as attachments to this application)</b>
<ul style="list-style-type: none"> <li>List of vehicles to be using the permit(s) identifying owner; vehicle make, model, year and license plate number.</li> <li>Current Colorado vehicle registration for each vehicle.</li> <li>Documentation that adjacent property owners/managers have been notified of the intent to use the parking for the purposes stated above.</li> </ul>

<b>Official Use Only – Denver Public Works staff initials and Date Received:</b> _____
<b>Permit Number:</b> _____

