

**POSTING IS REQUIRED**

**Classification Notice No. 1308**

To: Agency Heads and Employees  
From: Jeff Dolan, Career Service Executive Personnel Director  
Date: October 2, 2009  
Subject: Proposed Change to the Classification and Pay Plan

**The proposed change amends the Classification and Pay Plan by changing pay grade of Deputy Manager of Aviation for Operations from 818-A to 819-A.**

The Manager of Aviation has requested the pay for Deputy Manager of Aviation for Operations be adjusted to pay grade 819-A to address an internal equity relationship with the Manager of Aviation Maintenance position.

**PAY GRADE CHANGE ONLY**

<b><u>Current Job Code</u></b>	<b><u>Classification Title</u></b>	<b><u>Current Pay Grade &amp; Range</u></b>
CA0777	Deputy Manager of Aviation for Operations	818-A (\$95,590-\$152,530)

**Proposed Pay Grade & Range**

819-A (\$102,184 - \$163,062)

Per Career Service Rule 7-37 A – “If it is determined, as a result of an audit or maintenance study, that changes to the classification and pay plan are necessary, the effective date of any resulting re-allocations shall be the beginning of the first work week following approval by the Board.”

The Career Service Executive Personnel Director shall provide those appointing authorities who are affected with a draft of proposed changes in the plan, and notice shall be posted on appropriate bulletin boards at least thirteen calendar days from the date of this notice.

**Public Notice of Changes:**

The scheduled time for the public hearing is **Thursday, October 15 at 5:15 p.m.** in the CSA Board Room, Room 4.F.6, Webb Municipal Building, 201 West Colfax Avenue.

**Note:** Please submit any questions or comments on this proposal in writing to Bruce Backer [bruce.backer@denvergov.org](mailto:bruce.backer@denvergov.org), Career Service Authority, in care of Alena Martinez [alena.martinez@denvergov.org](mailto:alena.martinez@denvergov.org) by 8:00 a.m. on **Thursday, October 15, 2009**. Please include a contact name and phone number so that we may respond directly.

If anyone wishes to be heard by the Board on this item, please call Leon Duran [leon.duran@denvergov.org](mailto:leon.duran@denvergov.org) at (720) 913-5168 no later than noon on **Tuesday, October 13, 2009**.