

POSTING IS REQUIRED

Classification Notice No. 1312

To: Agency Heads and Employees
From: Jeff Dolan, Career Service Executive Personnel Director
Date: November 20, 2009
Subject: Proposed Change to the Classification and Pay Plan

The proposed change amends the Classification and Pay Plan by changing the pay grades of Surveying Technician from 613-E to 615-E, Associate Surveying Technician from 615-E to 617-E and Senior Surveying Technician from 617-E to 619-E. We are also changing the title of Senior Land Surveyor to Land Surveyor Supervisor.

This study was conducted at the request of the City Surveyor to look at the pay for the Surveying Technician classification series. The result of the study includes pay grade changes and a classification title change.

REVISED CLASS SPECIFICATIONS INCLUDING PAY GRADE CHANGES

<u>Job Code:</u>	<u>Current Classification Title:</u>	<u>Present Pay Grade:</u>	<u>Proposed Pay Grade:</u>
CE1777	Surveying Technician	613-E (\$33,354 – \$48,686)	615-E (\$36,457 – \$53,207)
CE1778	Associate Surveying Technician	615-E (\$36,457 – \$53,207)	617-E (\$39,851 – \$58,164)
CE1779	Senior Surveying Technician	617-E (\$39,851 – \$58,164)	619-E (\$43,559 – \$63,569)

REVISED CLASS SPECIFICATION INCLUDING TITLE CHANGE

<u>Job Code</u>	<u>Current Classification Title</u>	<u>Proposed Classification Title</u>	<u>Pay Grade & Range</u>
CE2176	Senior Land Surveyor	Land Surveyor Supervisor	814-E (\$67,957 - \$108,426)

Per Career Service Rule 7-37 A – “If it is determined, as a result of an audit or maintenance study, that changes to the classification and pay plan are necessary, the effective date of any resulting re-allocations shall be the beginning of the first work week following approval by the Board.”

The Career Service Executive Personnel Director shall provide those appointing authorities who are affected with a draft of proposed changes in the plan, and notice shall be posted on appropriate bulletin boards at least thirteen calendar days from the date of this notice.

Public Notice of Changes:

The scheduled time for the public hearing is **Thursday, December 3, 2009 at 9:15 a.m.** in the CSA Board Room, Room 4.F.6, Webb Municipal Building, 201 West Colfax Avenue.

Note: Please submit any questions or comments on this proposal in writing to Bruce Backer bruce.backer@denvergov.org, Career Service Authority, in care of Meredith Creme meredith.creme@denvergov.org by 8:00 a.m. on **Tuesday December 1, 2009**. Please include a contact name and phone number so that we may respond directly.

If anyone wishes to be heard by the Board on this item, please call Leon Duran leon.duran@denvergov.org at (720) 913-5168 no later than noon on **Tuesday, December 1, 2009**.