



**Career Service Authority**  
Denver's Human Resource Agency  
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**Career Service Authority Board Meeting #2131**

**MINUTES**

**Thursday, November 5, 2009**

**9:00 A.M.**

**Webb Municipal Building**

**201 W. Colfax, Fourth Floor, Room 4.G.2**

**Luis Toro (Co-Chair)**  
**Tom Bonner (Co-Chair)**  
**Felicity O'Herron**  
**Nita Henry (Absent)**  
**Patti Klinge**

**I. Opening:** The Board meeting opened at 9:05 a.m.

1. Approval of the Agenda for the November 5, 2009 Board Meeting

*The Board unanimously approved the agenda for the November 5, 2009 meeting.*

2. Approval of the Minutes for the October 15, 2009 Board Meeting

*The Board unanimously approved the minutes for the October 15, 2009 meeting.*

3. Election of Co-Chairs for 2010

*The Board unanimously approved that Board Members Tom Bonner & Luis Toro continue as Co-Chairs for 2010.*

**II. Board Comments: None**

**III. Director's Briefing:**

1. Hearings Office Quarterly Report – Valerie McNaughton  
*Valerie McNaughton gave the Hearings Office Quarterly Report.*
2. *Director Dolan informed the Board that the PTO Ordinance was approved by the City Council.*
3. *Director Dolan reminded the Board that the early retirement incentive program closes on November 15<sup>th</sup>.*
4. *Director Dolan informed the Board that the Mayor had sent out an email to employees on Shared Services. Board Member Toro asked about the number of early retirements compared to the number of layoffs. Director Dolan stated that he would have more accurate numbers after the closing deadline of November 15<sup>th</sup>.*

**IV. Public Comments: None**

**V. Approval to Post: None**

**VI. Public Hearing: None**

**VII. New Cases:**

1. Vivian Weeks v. Department of Safety, Appeal 26-09-A  
*The Board will decide this case at a future meeting.*

**VIII. Pending Cases: None**

**IX. Executive Session:**

*The Board went into Executive Session at 9:27 a.m. to discuss a pending case and personnel matters.*  
*The Board re-opened the Board Meeting at 10:24 a.m.*

**X. Adjournment:**

*The Board adjourned the Board Meeting at 10:25 a.m.*