



Career Service Authority Board Meeting #2136

MINUTES

Thursday, January 21, 2010

9:00 A.M.

Webb Municipal Building

201 W. Colfax, Fourth Floor, Room 4.G.2

Tom Bonner (Co-Chair)
Felicity O'Herron
Nita Henry (Absent)
Patti Klinge

I. Opening: The Board meeting opened at 9:05 a.m.

1. Approval of the Agenda for the January 21, 2010 Board Meeting

Board Member Bonner needed to abstain from Public hearing Notice 408 and because no quorum would exist; the Notice was tabled until the February 4, 2010 meeting. The Board unanimously approved the revised agenda for the January 21, 2010 meeting.

2. Approval of the Minutes for the January 7, 2010 Board Meeting

The Board will approve the minutes for the January 7, 2010 meeting at the February 4, 2010 meeting.

II. Board Comments: None

III. Director's Briefing:

1. Hearings Office Quarterly Report – *Valerie McNaughton presented the Quarterly Report.*

2. *Director Dolan informed the Board that the Mayor's Office was working on a replacement Board Member for the Board.*

3. *Director Dolan informed the Board that the Shared Services website had been updated with the most current information.*

4. *Director Dolan stated that the CSA Strategic Plan had been revised and a final draft will be coming soon.*

5. *Director Dolan stated that the CSA cubicle & office moves are just about complete.*

IV. Public Comments: None

V. Approval to Post: None

VI. Public Hearing:

1. **Public Hearing Notice No. 407** – A request from the Department of Aviation to revise the department's consolidation codes.

Kim Day from DIA presented the information to the Board for approval.

The Board unanimously approved Public Hearing Notice No. 407.

2. **Public Hearing Notice No. 408** – Modify the existing base wage and fringe benefits for the following class of workers: "Window Cleaners".

No quorum existed for this Notice because Board Member Bonner needed to abstain. The Notice will be on the February 4, 2010 agenda.

3. **Public Hearing Notice No. 409** – Proposed revisions to the Appendix to Career Service Rule 6 EMPLOYEE TRAINING AND ORGANIZATIONAL DEVELOPMENT.

Peter Garritt from CSA presented the information to the Board for approval.

The Board unanimously approved Public Hearing Notice No. 409.

4. **Classification Notice No. 1313** - The proposed change amends the Classification and Pay Plan by changing the pay grade of Hearings Officer from 818-L to 820-L and adding Assessment Hearings Officer.

Blair Malloy from CSA presented the information to the Board for approval.

The Board unanimously approved Classification Notice No. 1313.

5. **Classification Notice No. 1314** - The proposed change amends the Classification and Pay Plan by changing the pay grade of Staff Real Property Appraiser from 613-V to 614-V.

Blair Malloy from CSA presented the information to the Board for approval.

The Board unanimously approved Classification Notice No. 1314.

VII. New Cases:

1. Glenn Schultz vs. Denver Zoo & Parks & Recreation, Appeal No. 32-09a & 41-09a

The Board will consider this case at a future meeting.

VIII. Pending Cases: None

IX. Executive Session:

The Board went into Executive Session at 9:49 a.m. to discuss personnel matters.

The Board re-opened the Board Meeting at 10:40 a.m.

X. Adjournment:

The Board adjourned the Board Meeting at 10:41 a.m.