



DENVER
THE MILE HIGH CITY

Career Service Authority

Denver's Human Resource Agency

201 W. Colfax, Department 412

Denver, CO 80202

p: 720.913.5751

f: 720.913.5720

www.denvergov.org/csa

Career Service Authority Board Meeting #2115

Minutes

Thursday, March 5, 2009

9:00 A.M.

Webb Municipal Building

201 W. Colfax, Fourth Floor, Room 4.F.6 and 4.G.2

Luis Toro (Co-Chair) (Absent)
Tom Bonner (Co-Chair)
Felicity O'Herron
Nita Henry (Absent)
Patti Klinge

I. Opening:

A. Approval of the Agenda for the March 5, 2009 Board Meeting

The Board unanimously approved the agenda for the March 5, 2009 meeting.

B. Approval of the Minutes for the February 5, 2009 Board Meeting

The Board unanimously approved the minutes from the February 5, 2009 meeting.

C. Approval of the Minutes for the February 19, 2009 Board Meeting

The Board unanimously postponed approving the minutes from the February 19, 2009 meeting until a future meeting since there wasn't a quorum present that was at the February 19, 2009 meeting.

II. Board Comments: None

III. Director's Briefing:

Director Dolan gave an update to the Board on the 5281 event. He thanked Board Member Bonner for attending and mentioned that CSA's Ryan Nisogi was an award recipient.

Director Dolan also informed the Board that the CSA Executive & Senior Staffs would soon be having a retreat to plan for 2010.

IV. Public Comments: None

V. Approval to Post: None

VI. Public Hearing:

- A. Classification Notice No. 1294 - The proposed change amends the Classification and Pay Plan by changing the title and pay grade of Entry Paralegal (616-L) to Paralegal I (618-L), Paralegal (619-L) to Paralegal II (620-L), Legal Research Assistant (621-L) to Paralegal III (623-L). CSA is also changing the pay grade of Legal Secretary from 616-C to 617-C, Investigative Legal Research Assistant from 622-L to 624-L, Appellate Legal Research Assistant from 623-L to 625-L and Hearings Reporter from 618-L to 619-L.**

Hameed Pousti presented the information to the Board for approval. Chris Mootz from the City Attorney's Office spoke against the change. Mr. Mootz saw the change as a demotion and not in the best interests of the career path. CSA's Bruce Backer explained however that the employee would not lose any money by the change. The Board had questions about pay grades and steps and requested that CSA staff look at the semantics involved.

The Board unanimously approved Classification Notice No. 1294.

- B. Classification Notice No. 1295 - The proposed change amends the Classification and Pay Plan by adding Operations Coordinator.**

Pat Anderson presented the information to the Board for approval.

The Board unanimously approved Classification Notice No. 1295.

- C. Classification Notice No. 1296 – The proposed change amends the Classification and Pay Plan by adding Aviation Customer Service Supervisor. CSA is also changing the title of Aviation Passenger Service Section Supervisor to Aviation Customer Service Manager.**

Steve Adkison presented the information to the Board for approval.

The Board unanimously approved Classification Notice No. 1296.

VII. New Cases:

- A. Tim Muller vs. Department of Parks & Recreation, Appeal No. 48-08.**

The Board affirmed the Hearing Officer's Decision with a written decision to follow.

- B. John Delgado vs. Department of Public Works, Appeal No. 75-08 A.**

The Board granted the agency's Motion for Stay until the Board issues a final decision on the Petition for Review. A written decision will follow.

VIII. Pending Cases: None

IX. Executive Session:

The Board went into Executive Session at 9:56 a.m. to discuss pending cases and personnel matters.

The Board re-opened the Board Meeting at 10:50 a.m.

X. Adjournment:

The Board adjourned the meeting at 10:51 a.m.