



**DENVER**  
THE MILE HIGH CITY

**Career Service Authority**

Denver's Human Resource Agency

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## **Career Service Authority Board Meeting #2116**

### **Minutes**

**Thursday, March 19, 2009**

**5:30 P.M.**

**Webb Municipal Building**

**201 W. Colfax, Fourth Floor, Room 4.F.6 and 4.G.2**

**Luis Toro (Co-Chair)**  
**Tom Bonner (Co-Chair)**  
**Felicity O'Herron (Absent)**  
**Nita Henry**  
**Patti Klinge**

#### **I. Opening:**

##### **A. Approval of the Agenda for the March 19, 2009 Board Meeting**

*The Board unanimously approved the agenda for the March 19, 2009 meeting.*

##### **B. Approval of the Minutes for the February 19, 2009 Board Meeting**

*The Board unanimously approved the minutes for the February 19, 2009 meeting.*

##### **C. Approval of the Minutes for the March 5, 2009 Board Meeting**

*The Board unanimously postponed approving the minutes from the March 5, 2009 meeting until a future meeting since there wasn't a quorum present that was at the March 5, 2009 meeting.*

#### **II. Board Comments: None**

#### **III. Director's Briefing:**

##### **A. Recruitment Division Briefing**

*Yvette Martinez gave a Recruiting update on open positions and data surrounding those who are applying. She stated that the quality of the applicants was increasing due to the economy and number of well qualified people seeking employment.*

##### **B. Class & Compensation Briefing**

*Bruce Backer gave a Classification update on the history and procedures involved in Class and Compensation.*

**C. On-Call Briefing**

*Pete Garritt gave an update on definitions and the history of on-call employees as used by the City.*

*Director Dolan informed the Board that the 2008 CSA Annual Report would be out soon.*

**IV. Public Comments: None**

**V. Approval to Post: None**

**VI. Public Hearing:**

**A. Public Hearing Notice No. 387 – A request from the Department of Human Services to revise the department’s consolidation codes.**

*Pete Garritt presented the information to the Board for approval. Mr. Garritt stated that this was a request from the Department of Human Services. Roy Lozoya from the DHS Fraud & Recovery Unit spoke that he’d like to see Group 102 used instead of Group 104. The Board debated this change and there was no objection from DHS representatives at the meeting.*

*The Board unanimously approved Public Hearing Notice No. 387 as amended.*

**B. Classification Notice No. 1297 - The proposed change amends the Classification and Pay Plan by adding Assistant Chief of Operations.**

*Steve Adkison presented the information to the Board for approval. Dan Sprinkle from DIA Ops spoke in favor of the change. Board Member Bonner questioned was the new class was needed and thought that they should be Manager 1 positions.*

*The Board approved Classification Notice No. 1297 on a 3-1 vote with Board Member Bonner voting against.*

**VII. New Cases:**

**A. Elizabeth Salazar vs. Denver County Court, Appeal No. 66-08.**

*The Board will decide this case at a future meeting.*

**VIII. Pending Cases: None**

**IX. Executive Session:**

*The Board went into Executive Session at 6:34 p.m. to discuss pending cases and personnel matters.*

*The Board re-opened the Board Meeting at 7:06 p.m.*

**X. Adjournment:**

*The Board adjourned the Board Meeting at 7:07 p.m.*