



Career Service Authority Board Meeting #2174

MINUTES

Thursday, August 18, 2011

9:00 A.M.

Webb Municipal Building

201 W. Colfax, Fourth Floor, Room 4.G.2

Patti Klinge (Co-Chair)
Colleen M. Rea (Co-Chair)
Nita Henry
Michelle Lucero
Amy Mueller

I. Opening: The Board meeting opened at 9:05 a.m.

1. Approval of the Agenda for the August 18, 2011 Board Meeting

The Board unanimously approved the agenda for the August 18, 2011 meeting.

2. Approval of the Minutes for the August 4, 2011 Board Meeting

The Board unanimously approved the minutes for the August 4, 2011 meeting.

II. Board Comments: None

III. Public Comments: None

IV. Approval to Post: None

V. Public Hearing:

1. **Classification Notice No. 1347** - The proposed change amends the Classification and Pay Plan by adding Aviation Security Technician (613-A).

CSA's Steve Adkison presented the information to the Board for approval.

The Board voted unanimously to approve Classification Notice No. 1347.

2. Public Hearing Notice No. 434 - Proposed revision to Career Service Rule 14 SEPARATION OTHER THAN DISMISSAL and related rules.

CSA's Peter Garritt presented the information to the Board for approval. The Board heard from a few speakers who expressed their concerns as well as having their own discussion on various sections and language which Mr. Garritt said he would address and bring back to the Board at a future meeting.

The Board took no action on Public Hearing Notice No. 434 for further agency discussion.

VI. Director's Briefing:

1. Electronic PA's – Ed Arias

CSA's Ed Arias presented to the Board the new electronic Personnel Action process which has been implemented in the Records Division. The Board congratulated Mr. Arias on his efforts and was pleased with the new system.

2. Wellness Works! – Corrine Freese

CSA's Corrine Freese presented to the Board a proposal for a grant that the Wellness Center has applied for as well as briefing them on upcoming Wellness Center activity.

VII. New Cases: None

VIII. Pending Cases:

1. Vernon Howard v. Department of Parks & Recreation (Appeal No. 45-10a) – Motion to Stay

The Board granted the Motion to Stay in this case.

2. Gregory Hill v. Technology Services (Appeal No. 52-10a) – Agency's Motion to Dismiss/Employee's Response

The Board will decide this case at a future meeting.

**3. Phyllis Compton v. Department of Safety (Appeal No. 71-10)
(Awaiting a written Order)**

The Board issued a written Order in this case.

**4. James Napoli v. Department of Aviation (Appeal No. 74-10a)
(Awaiting a written Order)**

The Board issued a written Order in this case.

IX. Executive Session:

The Board went into Executive Session at 10:36 a.m. to discuss personnel matters & cases.

The Board re-opened the Board Meeting at 11:55 a.m.

X. Adjournment:

The Board adjourned the Board Meeting at 11:57 a.m.