



DENVER
THE MILE HIGH CITY

Career Service Authority
Denver's Human Resource Agency

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Career Service Authority Board Meeting #2171

MINUTES

Thursday, July 7, 2011

5:00 P.M.

Webb Municipal Building

201 W. Colfax, Fourth Floor, Room 4.G.2

Patti Klinge (Co-Chair)
Colleen M. Rea (Co-Chair)
Nita Henry
Michelle Lucero (Absent)

- I. **Opening:** The Board meeting opened at 5:00 p.m.
 1. Approval of the Agenda for the July 7, 2011 Board Meeting
The Board unanimously approved the agenda for the July 7, 2011 meeting.
 2. Approval of the Minutes for the June 16, 2011 Board Meeting
The Board unanimously approved the minutes for the June 16, 2011 meeting.
- II. **Board Comments: None**
- III. **Public Comments: None**
- IV. **Approval to Post: None**
- V. **Public Hearing:**
 1. **Public Hearing Notice No. 430-** Modify the existing base wage and fringe benefits for the following class of workers: Tile Layer, Marble Mason and Terrazzo Workers
Meredith Creme from CSA presented the information to the Board for approval.
The Board voted unanimously to approve Public Hearing Notice No. 430.

2. **Classification Notice No. 1342** - The proposed change amends the Classification and Pay Plan by adding Trades Inspector (621-T), Combination Inspector I (622-T), Combination Inspector II (624-T) and Chief Combination Inspector (812- T). We are also deleting Construction Inspector, Electrical Inspector, Mechanical Inspector, Plumbing Inspector and Public Safety Inspector.

Pat Anderson from CSA presented the information to the Board for approval and included an updated Board Report.

The Board heard discussion from many speakers on this issue with a large majority of speakers expressing concerns about the changes. The Board expressed their support of the Agency's proposed changes conceptually. However, the Board recommended that prior to proceeding with the changes the Agency develop more thorough communication, training, and implementation plans with involvement of non-management employees in the entire process.

The Board voted unanimously to table Classification Notice No. 1342.

3. **Classification Notice No. 1343** - The proposed change amends the Classification and Pay Plan by changing the pay grades of Utility Worker from 609-J to 610-J, Senior Utility Worker from 611-J to 612-J, Equipment Operator from 612-J to 613-J, Parking Meter Collector from 609-J to 610-J and Horticultural Worker from 611-J to 612-J. We are also deleting Semi-Tractor Trailer Operator and Tow Truck Operator.

Pat Anderson from CSA presented the information to the Board for approval.

The Board discussed the possibility of benchmarking the Parking Meter Collector classification in the future.

The Board voted unanimously to approve Classification Notice No. 1343.

VI. Director's Briefing:

1. Organizational Development Activity – Marcia Cunningham

CSA's Marcia Cunningham gave the Board an update on activity within Organizational Development.

2. CSA Budget Update – John Shick

CSA's John Shick gave the Board a briefing on the upcoming budget cycle and upcoming key dates. He stated he would continue to update the Board in the coming months.

VII. New Cases:

1. Phyllis Compton v. Department of Safety (Appeal No. 71-10)

The Board will decide this case at a future meeting.

VIII. Pending Cases: None

IX. Executive Session:

The Board went into Executive Session at 7:28 p.m. to discuss personnel matters.

The Board re-opened the Board Meeting at 7:46 p.m.

X. Adjournment:

The Board adjourned the Board Meeting at 7:47 p.m.