



Career Service Authority

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Staff Closed Circuit Television Technician

GENERAL STATEMENT OF CLASS DUTIES

Performs entry level work inspecting sanitary and storm sewer lines while receiving training in the use of applicable equipment and software and developing the knowledge and skills required to perform inspection work.

DISTINGUISHING CHARACTERISTICS

This class performs entry level work inspecting sanitary and storm sewer lines. This class is distinguished from an Associate Closed Circuit Television Technician that performs intermediate level work inspecting sanitary and storm sewer lines by operating a remote controlled, self propelled closed-circuit video camera and related equipment and assists in determining the need for repairs, maintenance, and/or replacement. The Staff Closed Circuit Television Technician is also distinguished from the Senior Closed Circuit Television Technician that performs full performance work inspecting sanitary and storm sewer lines in order to determine the need for repairs, maintenance, and/or replacement utilizing a closed-circuit television system and other related equipment and performs permanently assigned lead work. .

Guidelines, Difficulty and Decision Making Level:

Procedures, methods, and techniques to be used are well established with options to be considered well defined. Tools, work aids, and materials to be used are specified. Work steps are demonstrated or made clear by straightforward oral instructions.

Duties assigned are primarily routine, repetitive, and restricted in intricacy with little or no discretion in how they are carried out.

Level of Supervision Received and Quality Review:

Under close supervision, the employee receives training to develop skills and abilities in a specific line of work or general occupational area. Work product is subject to close, continuous inspection.

Interpersonal Communications and Purpose:

Contacts with the public or employees where factual information relative to the organization or its functions is relayed and/or provides a service according to established procedures or instructions.

Level of Supervision Exercised:

No supervisory duties.

ESSENTIAL DUTIES

Receives on-the-job training and works under close supervision while learning the techniques of inspecting storm and sanitary sewer lines, the equipment used for inspections, and determining the need for maintenance, repair or replacement of sewer lines.

Trains and assists with setting up the closed-circuit video camera system and locating trouble spots such as cracked or broken tiles, offset joints, and/or blockages.

Receives training and instruction on the maintenance and minor repair of camera and electronic equipment.

Observes all common safety practices associated with equipment operations.

Assists with the placement and removal of barricades, cones, and other traffic control and safety devices in and around work areas.

Performs increasingly more responsible work as the employee gains experience.

Performs other related duties as assigned.

Any one position may not include all of the duties listed. However, the allocation of positions will be determined by the amount of time spent in performing the essential duties listed above.

MINIMUM QUALIFICATIONS

Competencies, Knowledge, & Skills:

Integrity/Honesty - Displays high standards of ethical conduct, understands the impact of violating these standards on an organization, self, and others, and chooses an ethical course of action.

Conscientiousness - Displays a high level of effort and commitment towards performing work and demonstrates responsible behavior.

Interpersonal Skills - Shows understanding, friendliness, courtesy, tact, empathy, cooperation, concern, and politeness to others and relates well to different people from varied backgrounds and different situations.

Reading - Learns from written material by determining the main idea or essential message and recognizes correct English grammar, punctuation, and spelling.

Listening - Receives, attends to, interprets, and responds to verbal messages and other cues such as body language in ways that are appropriate to listeners and situations.

Mathematics - Knowledge of mathematics sufficient to be able to perform a variety of calculations.

Writing - Uses correct English grammar, punctuation, and spelling to communicate thoughts, ideas, information, and messages in writing.

Flexibility - Adapts quickly to changes.

Speaking - Uses correct English grammar to organize and communicate ideas in words that are appropriate to listeners and situations and uses appropriate body language.

Memory - Recalls information that has been presented previously.

Physical Demands: (Physical Demands are a general guide and specific positions will vary based on working conditions, locations, and agency/department needs.)

Standing: remaining on one's feet in an upright position.

Lifting: raising or lowering an object from one level to another.

Carrying: transporting an object, usually by hand, arm, or shoulder.

Pushing: exerting force upon an object so that the object is away.

Pulling: exerting force on an object so that it is moving to the person.

Climbing: ascending or descending objects usually with hands/feet.

Balancing: maintaining body equilibrium to prevent falling over.

Stooping: bending the body by bending spine at the waist.

Kneeling: bending legs to come to rest on one or both knees.

Crouching: bending body downward and forward by bending legs.

Reaching: extending the hand(s) and arm(s) in any direction.

Handling: seizing, holding, grasping, or otherwise working with hand(s).

Talking: expressing or exchanging ideas by means of spoken words.

Hearing: perceiving the nature of sounds by the ear.

Repetitive motions: making frequent movements with a part of the body.

Eye/hand/foot coordination: performing work through using two or more.

Lifting: raising or lowering an object 5-75 pounds.

Far Acuity: ability to see clearly at 20 feet or more.

Near Acuity: ability to see clearly at 20 inches or less.

Working Environment:

Temperature Changes: variations in temperature from hot to cold.

Wet: frequent contact with water, liquid, chemicals, or sanitary sewage.

Education Requirement:

Graduation from high school or the possession of a GED Certificate.

Experience Requirement:

One year of experience performing maintenance or unskilled work assisting in maintaining public facilities.

Licensure and/or Certification:

Possession of a valid driver's license at the time of application and as a condition of employment.

CLASS DETAIL

FLSA CODE: Non-Exempt

ESTABLISHED DATE: 09/16/1995

REVISED DATE: 04/10/2011

REVISED BY: Patricia Anderson

CLASS HISTORY 04/2011 – The class specification was updated and the duties revised to reflect the work performed by incumbents in this class. The class title was changed to Staff Closed Circuit Television Technician from Television Operations Worker.