



Career Service Authority  
Semi-Tractor Trailer Operator

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**GENERAL STATEMENT OF CLASS DUTIES**

Operates semi-tractor trailer equipment.

**DISTINGUISHING CHARACTERISTICS**

This class is distinguished from the other equipment operator classes by the type of equipment operated, the semi-tractor trailer, and the requirement for CDL "A" license.

***Guidelines, Difficulty and Decision Making Level:***

Guidelines are generally numerous, well established and directly applicable to the work assignment. Work assignment and desired results are explained by general oral or written instructions.

Duties assigned are generally repetitive and restricted in scope but may be of substantial intricacy. Employee primarily applies standardized practices.

Decisions or recommendations on non-standardized situations are limited to relating organizational policies to specific cases. Problems that are not covered by guidelines or are without precedent are taken up with the supervisor.

***Level of Supervision Received and Quality Review:***

Under normal supervision, within a standardized work situation, the employee performs duties common to the line of work without close supervision or detailed instruction. Work product is subject to continual review.

***Interpersonal Communications and Purpose:***

Contacts with the public or employees where factual information relative to the organization or its functions is received and relayed, or a service rendered, according to established procedures or instructions.

***Level of Supervision Exercised:***

By position performs lead work.

## ESSENTIAL DUTIES

Operates various pieces of equipment characterized by multiple axles and a tractor/trailer combination.

Performs full range of equipment operations in all environments for which the equipment is used.

Performs inspections of equipment for such things as fluid levels, leaks, condition of hoses and belts, tire pressure, brake lights, and related areas as may be required by agency or Colorado Department of Motor Vehicles.

Acts as a lead worker, training, assigning and overseeing the work of other personnel.

Completes daily work reports and paperwork as required.

Responds to questions regarding work from the public or other City employees.

Observes all common safety practices associated with small engine, hand and power tool equipment operations.

Assists in the preventative maintenance of equipment such as adding oil, greasing, changing bulbs, and changing air filters as assigned.

Some positions participate in snow removal duties as assigned.

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Any one position may not include all of the duties listed. However, the allocation of positions will be determined by the amount of time spent in performing the essential duties listed above.

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## MINIMUM QUALIFICATIONS

### ***Competencies, Knowledges & Skills:***

Knowledge of safety hazards and necessary safety precautions sufficient to be able to establish a safe work environment for self and others.

Skill in operating multi-axle and tractor/trailer equipment.

Skill in interpreting and applying written guidelines, precedents, and work practices to standardized work situations or specific cases.

Skill in performing a full range of equipment operations for which the equipment is intended.

Skill in performing basic preventative maintenance.

Skill in understanding and applying oral, written, illustrated or demonstrated instructions.

Knowledge of supervisory principles and practices sufficient to be able to establish priorities, assign and review work and resolve problems.

Skill in establishing and maintaining effective working relationships with other employees and the public.

Skill in communicating and presenting factual information related to the work assignment.

Skill in filling out forms and completing paperwork related to the work assignment.

Skill in using a variety of snow removal equipment.

### ***Physical Demands:***

Eye/Hand/Foot Coordination: performing work through using two or more.

Repetitive Motions: Making frequent movements with a part of the body.

Feeling: perceiving attributes of objects by means of skin receptors.

Lifting: raising or lowering an object of more than 50 pounds from one level to another.

Standing: remaining on one's feet in an upright position.

Sitting: remaining in the normal seated position.

Climbing: ascending or descending objects usually with hands/feet.

Walking: moving about on foot.

Carrying: transporting an object, usually by hand, arm, or shoulder.

Pushing: exerting force upon an object so that the object is away.

Pulling: exerting force on an object so that it is moving to the person.

Balancing: maintaining body equilibrium to prevent falling over.

Stooping: bending the body by bending spine at the waist.

Kneeling: bending legs to come to rest on one or both knees.

Crouching: bending body downward and forward by bending legs.

Crawling: moving about on hands and knees or hands and feet.

Reaching: extending the hand(s) and arm(s) in any direction.

Handling: seizing, holding, grasping, or otherwise working with hands.

Fingering: picking, pinching, or otherwise working with fingers.

Talking: expressing or exchanging ideas by means of spoken words.

Hearing: perceiving the nature of sounds by the ear.

Far Acuity: ability to see clearly at 20 feet or more.

Near Acuity: ability to see clearly at 20 inches or less.

Depth Perception: ability to judge distance and space relationships.

Field of Vision: ability to see peripherally.

Accommodation: ability to adjust vision to bring objects into focus.

Color Vision: ability to distinguish and identify different colors.

### ***Working Environment:***

Exposure to: hazards from elector/mechanical/power equipment.

Exposure to: toxic chemicals.

Exposure to: infections and contagious diseases.

Exposure to: cold temperatures, cold enough to cause bodily discomfort.

Exposure to: heat temperatures, hot enough to cause bodily discomfort.

Exposure to: temperature changes, variations in temperature from hot to cold.

Exposure to: frequent contact with water or other liquids.

Exposure to: humid conditions with high moisture content to cause bodily reactions.

Exposure to: atmospheric conditions that affect the skin or respiratory system.

Subject to: long irregular hours.

Subject to: many interruptions.

Subject to: varying and unprecedented situations.

Subject to: burns and cuts.

Subject to: injury from moving parts of equipment

Subject to: noise sufficient to cause distraction or possible hearing loss.

Subject to: vibrations and strain on the body to cause bodily harm if endured daily.

Subject to: hazardous conditions where there is a danger to life, body and/or health.

Subject to: hazards from flammable and explosive gases.  
Subject to: works in precarious or high locations (ladders, scaffolding etc.).

**Education Requirement:**

Graduation from high school or possession of a GED certificate desired.

**Experience Requirement:**

700 hours of Semi-tractor Trailer Operator differential.  
OR  
Two years of experience as an Equipment Operator Specialist in the Career Service System.  
OR  
Three years of experience as an Equipment Operator in the Career Service System.  
OR  
One year of experience operating equipment at the Semi-tractor Trailer Operator level.

**Licensure and/or Certification:**

Possession of a valid Colorado Commercial Driver's License CDL "A", with appropriate endorsements, supplemented by a good driving record at the time of application. Any air brake restrictions (L) must be lifted before appointment. License must be kept current as a condition of continued employment in this class.

**CLASS DETAIL**

**FLSA CODE:** Non-Exempt

**ESTABLISHED DATE:** 09/16/1995

**ESTABLISHED BY:** Unknown

**REVISED DATE:** 08/01/2002 – Linda Wasserman  
05/23/2010 – John Hoffman

**REVISED BY:** John Hoffman

**CLASS HISTORY** 08/2002 – The statement "One year of experience operating equipment at the Semi-tractor Trailer Operator level" was added to the minimum qualifications to keep this class consistent with the other classes in the Equipment Operation series.  
05/2010 – The Physical Demands and Working Environment sections were updated.