



Career Service Authority
Park Seasonal Laborer

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GENERAL STATEMENT OF CLASS DUTIES

Provides routine seasonal labor and maintenance of parks and golf courses.

DISTINGUISHING CHARACTERISTICS

Park Seasonal Laborer is an entry level class that provides routine seasonal labor and maintenance of parks and golf courses. It is distinguished from Utility Worker which is an entry level class that performs general labor duties.

Guidelines, Difficulty and Decision Making Level:

Procedures, methods, and techniques to be used are well established with options to be considered well defined. Tools, work aids, and materials to be used are specified. Work steps are demonstrated or made clear by straightforward oral instructions.

Duties assigned are primarily routine, repetitive, and restricted in intricacy with little or no discretion in how they are carried out.

Level of Supervision Received and Quality Review:

Under close supervision, the employee receives training to develop skills and abilities in a specific line of work or general occupational area. Work product is subject to close, continuous inspection.

Interpersonal Communications and Purpose:

Contacts with the public or employees where factual information relative to the organization or its functions is relayed and/or provides a service according to established procedures or instructions.

Level of Supervision Exercised:

None

ESSENTIAL DUTIES

Performs routine landscaping.

Mows, aerates, and fertilizes sports fields, parks and other landscaped areas.

Loads and unloads equipment and supplies, cleans and cares for basic tools and equipment.

Assists in the repair of water line breaks, cuts and lays sod, cleans sprinkler lines, valves and heads.

Assists trades workers with painting and other assigned duties

Assists fence crews in the basic maintenance of ball fields, playgrounds, and construction of sprinkling systems.

Assists with horticultural tasks in flower beds and other plantings.

By position, may assist tree trimmers in the maintenance of trimming, removing, and spraying trees.

Performs other related duties as assigned or requested.

Any one position may not include all of the duties listed. However, the allocation of positions will be determined by the amount of time spent in performing the essential duties listed above.

MINIMUM QUALIFICATIONS

Competencies, Knowledge, & Skills:

Integrity/Honesty – Contributes to maintaining the integrity of the organization; displays high standards of ethical conduct and understands the impact of violating these standards on an organization, self and others; is trustworthy.

Teamwork – Cooperates with others' efforts to move the team toward goal achievement. Accepts and completes assigned tasks to accomplish team goals.

Reading – Understands written sentences and paragraphs in work related documents.

Oral Communication – Verbally communicates basic ideas or information clearly. Listens to others and responds appropriately.

Mathematical Reasoning – Understanding of basic math that will be used on the job: counting, adding, subtracting and multiplying to include shift and schedule.

Equipment Maintenance – Performing routine maintenance on equipment and determining when and what kind of maintenance is needed.

Knowledge of safety hazards and necessary safety precautions sufficient to be able to establish a safe work environment for self and others.

Knowledge of chemicals and cleaning agents sufficient to be able to maintain a clean work area and equipment.

Skill in operating hand tools, power tools, and equipment utilized for lawn and landscape maintenance.

Skill in operating hand, power tools and equipment common to maintenance, painting and repair work.

Skill in lifting and placing heavy objects in the appropriate manner to ensure personal safety and avoid physical injury.

Skill in collecting litter and clearing open areas.

Physical Demands (Physical Demands are a general guide and specific positions will vary based on working conditions, locations, and agency/department needs):

Standing: remaining on one's feet in an upright position.

Handling: seizing, holding, grasping, or otherwise working with hand(s)

Fingering: picking, pinching, or otherwise working with fingers.

Talking: expressing or exchanging ideas by means of spoken words..

Hearing: perceiving the nature of sounds by ear.

Repetitive motions: making frequent movements with a part of the body.

Eye/hand/foot coordination: performing work through using two or more.

Lifting: raising or lowering an object more than 50 pounds.

Far Acuity: ability to see clearly at 20 feet or more.

Near Acuity: ability to see clearly at 20 inches or less.

Depth Perception: ability to judge distance and space relationships.

Ability to adjust vision to bring objects into focus.

Working Environment:

Exposure to extreme heat: temperature hot enough to cause marked bodily discomfort

Exposure to variations in temperature from hot to cold

Exposure to humid conditions with high moisture content to cause bodily reactions

Subject to injury from moving parts of equipment

Subject to long irregular hours

Subject to many interruptions

Education Requirement:

Graduation from high school or GED certificate desired.

Experience Requirement:

None

Education/Experience Equivalency:

N/A

Licensure and/or Certification:

By position, requires a valid driver's license.

CLASS DETAIL

FLSA CODE: Non-Exempt

ESTABLISHED DATE: 09/16/1995

ESTABLISHED BY: Unknown

REVISED DATE: 07/05/2009

REVISED BY: Meredith Creme

CLASS HISTORY: 3/1999 – Ted Pacheco
06/30/09, class specification was put into a new format; competency statements and a distinguishing characteristics narrative were added.