

Career Service Authority

Design Crew Worker

Revised Date / /
Revised By Janell Flaig
FLSA Code Non-Exempt
Est. Date 09/16/95

General Statement of Duties

Assists with construction and installation of art exhibits.

Essential Duties and Knowledge, Skill, and Ability Requirements

1. Assists in installing planned design elements and arrange traffic patterns according to working drawings.
 - *Skill in using equipment and hand and power tools common to maintenance and repair trades.*
 - *Skill in understanding and applying oral, written, illustrated or demonstrated instructions.*
2. Transports exhibit components, and places lights, labels and artwork as directed.
 - *Skill in properly lifting items to ensure personal safety.*
 - *Skill in understanding and applying oral, written, illustrated or demonstrated instructions.*
3. Constructs woodwork such as counters, benches, and shelves.
 - *Skill in using equipment and hand and power tools common to maintenance and repair trades.*
4. Mixes and applies paints and other finishing coats to interior surfaces by means of brush, spray gun, or roller.
 - *Skill in applying paints to a variety of surfaces.*
 - *Skill in using equipment and tools common to painting.*

5. Observes all common safety practices.
 - *Knowledge of safety hazards and necessary safety precautions sufficient to be able to establish a safe working environment.*
6. Performs other related duties as assigned or requested.

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Any one position may not include all of the duties listed however; the allocation of positions to this class will be determined by the amount of time spent in performing the primary duties listed above.
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Job Requirements

Level of Supervision

No supervisory responsibility.

Guidance and Decision Making

Procedures, methods and techniques to be used are well established with options to be considered well defined. Detailed oral and/or written instructions are normally given during the training period. Duties assigned are primarily routinized, repetitive and restricted in intricacy with little or no discretion in how they are carried out. Work product is subject to continual review.

Interpersonal Communications

Contacts with the public or employees where factual information relative to the organization or its functions is received and relayed or a service rendered according to established procedures or instructions.

Physical Demands

Standing: remaining on one's feet in an upright position.

Walking: moving about on foot.

Lifting: raising or lowering an object from one level to another.

Carrying: transporting an object, usually by hand, arm, or shoulder.

Reaching: extending the hand(s) and arm(s) in any direction.

Handling: seizing, holding, grasping or otherwise working with hand(s)

Fingering: picking, pinching, or otherwise working with fingers.

Feeling: perceiving attributes of objects by means of skin receptors.

Talking: expressing or exchanging ideas by means of spoken words.

Hearing: perceiving the nature of sounds by the ear.

Repetitive motions: making frequent movements with a part of the body.

Eye/hand/foot coordination: performing work through using two or more.

Physical Strength

Lifting: raising or lowering an object 10 – 25 pounds.

Vision Requirements

Far Acuity: ability to see clearly at 20 feet or more.

Near Acuity: ability to see clearly at 20 inches or less.

Depth Perception: ability to judge distances and space relationships.

Field of Vision: ability to see peripherally.

Accommodation: ability to adjust vision to bring objects into focus.

Color Vision: ability to distinguish and identify different colors.

Mental Demands

Mathematical Reasoning

Memorization

Oral Comprehension

Spatial Orientation

Written Comprehension

Minimum Education

Graduation from high school or possession of a GED Certificate.

Minimum Experience

None