



DENVER
THE MILE HIGH CITY

Community Planning and Development
Contractor Licensing
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SUPPORTING DOCUMENTS REQUIRED FOR A LIMITED LIABILITY CORPORATION

AT TIME OF LICENSE APPLICATION

LIMITED LIABILITY COMPANY (LLC) (In State)

1. Articles of Organization.
2. If doing business under an Assumed/Trade name, a validated Certificate of Assumed/Trade Name must also be submitted.
3. Also submit a notarized copy of Minutes of a meeting showing a complete list of LLC Members and/or LLC Managers.
4. If the LLC has been registered with State for 1 year or more, please submit a current Annual Report.

Foreign Corporations, Limited Liability Companies (LLC), and Partnerships (Out of State)

1. Statement of Foreign Authority showing the filing with the Colorado Secretary of State (dated within the past year).
2. If doing business under an assumed name, a validated Certificate of Assumed/Trade Name must also be submitted.
3. Also submit a notarized copy of Minutes of a meeting showing a complete list of company officers of the Corporation, members of the LLC, or Partners if a Partnership.
4. If the Corporation, LLC, or Partnership has been registered with the State for 1 year or more, please submit a current Annual Report.

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