

OFFICE OF THE CLERK AND RECORDER  
ELECTIONS DIVISION

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Michael J. Scarpello, Director



Stephanie Y. O'Malley  
Clerk and Recorder  
Public Trustee

**ACCESO**  
**DRAFT MINUTES**  
**Denver North Lincoln Housing Opportunity Center**  
**1401 Mariposa Street, 1<sup>st</sup> floor, large classroom**  
**Thursday, August 20, 2009**  
**5:30 p.m.**

ATTENDEES: Stella Madrid, ACCESO chair  
Linda Vargas, Southwest Improvement Council  
Patricia Salazar, Parks & Recreation

EXCUSED ABSENCE:

Jon Gallegos  
Frana Mace  
Rose Sanchez  
Debbie Ortega  
Christine Johnson

STAFF MEMBERS PRESENT:

Stephanie O'Malley, Clerk & Recorder  
Nancy Reubert, communications director  
Tina Romero, community partnership specialist  
Vicky Ortega, assistant city attorney

Minutes of June 25, 2009 were conditionally accepted and postponed for formal approval at the next scheduled meeting of Thursday, October 22, 2009.

The meeting was convened at 5:45 p.m. by Chairperson Stella Madrid.

Old Business:

- a. finalize ACCESO bylaws – discussion regarding clean up of the language by assistant city attorney Vicky Ortega; Clerk O'Malley referenced minute revisions to the bylaws also, instituting permanency through the bylaws and placing duplicative language in

- b. review ACCESO ordinance language – assistant city attorney Ortega reviewed the 4 recommended changes taking into account the board vote and declaration of question by the chairperson at the previous meeting; it was decided that the board can direct contact the City Council regarding the spirit of the ordinance; goal is for the ACCESO board to adopt bylaws and ordinance in October 2009; assistant city attorney Ortega will route the ordinance to Attorney David Broadwell, and Clerk O’Malley and Councilman Lopez will proceed with introduction of the ordinance.
- c. ACCESO work plan – Chair Madrid indicated that there had been informal approval of the work plan and activities identified by the board for the November 2009 election and these will be incorporated to the plan

#### New Business

- a. November election – deputy director of elections, Amber McReynolds, reported that ballot content will include school district director positions of 2, 3, 4 and at-large; there are currently 12 candidates; auto impound enforcement initiative is pending a protest and Lakewood and Aurora have had protests lodged; a hearing is scheduled in Denver for August 31, 8 a.m. to 5 p.m. and an alternate date of September 2<sup>nd</sup> has been reserved; September 4<sup>th</sup> is the date for ballot certification; DPS and the elections division will sign an intergovernmental agreement on August 25; August 28 is the deadline for school district candidates to submit petitions; October 5 is the voter registration deadline; mail ballots will be mailed out October 13-16; ballots will be in-office by October 13; currently there are approximately 290,500 active voters; there was an August 5 mailing to active voters who may have had an address change and to voters who were flagged as inactive; McReynolds reported that there will be 2 service centers during the upcoming election due to budget constraints; one will be at the Webb Municipal office building and the other at the Elections Division at East Mexico Avenue; there will be a drive through for ballot drop-off; the new law allows for drop-off of 10 ballots per individual elector. Pending dates for early voting are October 26 through October 31 and Monday, November 2. Election day is Tuesday, November 3, 2009.
- b. Communications update - Nancy Reubert, communications director, reported that the communications department will be coordinating low cost and no cost outreach activities including website, news releases, public appearances, and reworking the elections portion of the website; she indicated that the denvergov.org may implement a push button translation for Spanish; the group was referenced to the Denver Metro Convention and Visitors Bureau website for a look at the potential use of that tool; she discussed the difficulties encountered in 2008 in keeping all of the Spanish language website updated to match the English site, and therefore the division is looking at the

alternatives of the machine translation service or reducing the sections of the Spanish language website not aimed at voters.

Action Item #1 – work plan action item suggests, at minimum, that the button for información en español be maintained and updated by the C&R communications department

Action Item #2 – implement suggestion that the C&R website link to partner organizations that provide voter information

Action Item #3 – develop fact sheets bilingually including, elections timeline and all other materials

Action Item #4 – Facebook page to be developed by Tina Romero for use by the group; admins can be added as needed

- c. Clerk & Recorder public forum – Stella requested that board members be allowed to rotate attendance at the public forum, in order to represent ACCESO along with her. Clerk O'Malley was agreeable to this.
  
- d. ACCESO identified outreach venues 2009/2010
  - 1. activities will be determined by the members based on community events
  - 2. the activities will be folded into the work plan

Meeting was adjourned at 7:10 p.m.