



Denver Sales Tax Return Monthly

City and County of Denver
Department of Finance, Treasury
Division
P.O. Box 660859
Dallas, TX 75266-0859

DENVER BUSINESS
201 W COLFAX AVE
DENVER CO 80202-5329

PRIMARY BUSINESS LOCATION

201 W COLFAX AVE
NAME
DENVER BUSINESS

- ▶ YOU **MUST** FILE A RETURN EVEN IF YOU HAVE DETERMINED THAT NO TAX IS DUE
- ▶ IMPORTANT INFORMATION IS ON THE BACK
- ▶ INSTRUCTIONS ARE ON THE BACK

SCHEDULE A - SALES TAX

CHECK HERE IF THIS IS AN AMENDED RETURN

1	Gross Sales and Services (Total receipts from City activity must be reported and accounted for in every return including sales, rentals, leases, and all services both taxable and non-taxable) ----->	12,000	00
2	A. Add: Bad debts collected that were previously deducted in prior periods ----->		00
	B. Enter the Total of Lines 1 & 2A ----->	12,000	00
3	A. Non-Taxable services or labor ----->		00
	B. Sales to other licensed dealers for the purpose of taxable resale ----->		00
	C. Sales of goods shipped or delivered outside City and/or State ----->		00
	D. Bad debts (open accounts sales on which DENVER tax was previously paid) ----->		00
	E. Trade-ins for taxable resale ----->		00
	F. Sales of gasoline and cigarettes ----->		00
	G. Exempt sales to governmental, religious, and charitable organizations ----->		00
	H. Returned goods (on which DENVER tax was previously paid) ----->		00
	I. Sales of exempt prescription drugs ----->		00
	J. Sales of exempt groceries ----->		00
	K. Sales of Aviation / Railway Fuel (Put gallons sold on Line 5A below) ----->		00
	L. Other deductions ----->		00
	M. Total deductions (Total of Lines 3A thru 3L) ----->	0	00
4	Net Taxable Sales & Services (Line 2B minus Line 3M) ----->	12,000	00
5	A. Gallons of Aviation / Railway Fuel Sold ----->		00
	B. Receipts from Short-Term Vehicle Rentals ----->	00	00
	C. Sales of Taxable Food and Beverages ----->	6957	278
	D. Other Taxable Sales (Line 4 less lines 5B & 5C) ----->	5043	183
	E. Total of Lines 5A thru 5D ----->	461	00
6	Add excess tax collected from customers ----->		00
7	Subtotal of tax (Add Lines 5E and Line 6) ----->	461	00
8	Consumer Use Tax (Line 7 from Schedule B) ----->	49	00
9	Tax Due (Add Lines 7 and 8) ----->	510	00
10	Late Filing - if return is filed after due date - Add: ----->		00
	A. Penalty: The greater of 15% of line 9 or \$25.00 ----->		00
	B. Interest: 1% of line 9 for each month that the return is late ----->		00
11	Tax, Penalty, and Interest due (Add lines 9, 10A & 10B) ----->	510	00
12	Enter any credits claimed (Documentation MUST be attached) ----->		00
13	TOTAL DUE AND PAYABLE: Include a check or money order made payable to MANAGER OF FINANCE ----->	510	00

ACCOUNT NUMBER 242070-010038	PHONE NUMBER	PERIOD END 30-Sep-2009
DUE DATE 20-Oct-2009	TAX TYPE Sales Tax	MEDIA # 2063892488

SCHEDULE B - USE TAX

1	Total Purchase Price of Property Subject to City Use Tax (Please retain an itemized schedule of purchases for your records) ----->		00
2	Gallons of Aviation / Railway Fuel Purchased ----->		00
		x 4¢ / gal	
3	Short-Term Vehicle Rental ----->	00	00
		x 7.25%	
4	Taxable Food & Beverage ----->	1231	49
		x 4.00%	
5	Other Taxable Purchases ----->	00	00
		x 3.62%	
6	Add Incremental Tax Due (See instructions on the back) ----->		00
7	Consumer Use Tax (Total of Lines 2-6) ----->		49

Line 7 must be included on line 8 of Schedule A

ADDRESS CHANGE

MAILING ADDRESS LOCATION ADDRESS BOTH

STREET: _____

CITY: _____

STATE: _____ ZIP CODE: _____

PHONE: _____

FAX: _____

EMAIL: _____

Please check this box if these changes also need to be applied to your Occupational Privilege Tax account

If the status of your business has changed, please complete the Account Change or Closure Request Form located at our website:
www.denvergov.org/treasury



2063892488

I hereby certify, under penalty of perjury, that statements made herein are to the best of my knowledge true and correct.

Signature (Required) _____ Title _____ Date _____

► IMPORTANT INFORMATION:

INSTRUCTIONS

All entries on this sales tax return must be rounded to the nearest dollar. You will still collect and keep track of exact amounts of sales tax. Books, records, and statements or invoices to buyers must reflect actual tax amounts. It is only when you fill out the return that you will round the numbers you are reporting. Round amounts under 50 cents down to 0 (zero) cents. Increase amounts from 50 to 99 cents to the next dollar.

If you need further assistance or have any questions on how to fill out this return, please contact the City of Denver Taxpayer Service at (720) 865 - 7075 or please visit our website at www.denvergov.org/treasury.

INSTRUCTIONS - SCHEDULE A - SALES TAX

Sales Tax is imposed on the purchase price paid or charged on retail sales, leases, or rentals of tangible personal property, and on certain services. Taxable services include, but are not limited to, the sale or furnishing of telephone and certain telecommunications services, electricity, steam and natural gas for energy producing purposes, informational, and entertainment services. Sales tax returns and payment are due on the 20th of the month following the taxable period.

<p>Line 1 Enter total receipts from all sales and services both taxable and non-taxable.</p> <p>Line 2A Enter bad debts collected during the period which were previously deducted on Line 3D in prior periods.</p> <p>Line 2B Enter the total of Lines 1 and 2A.</p> <p>Line 3A Enter receipts from non-taxable services or labor.</p> <p>Line 3B Enter sales to other licensed dealers for resale.</p> <p>Line 3C Enter sales of goods shipped or delivered outside of Denver to a non-resident. Note: Delivery must have been made by company vehicle, common carrier, or by mail.</p> <p>Line 3D Enter unsecured bad debts from open accounts written off during the period. Enter only those bad debts upon which Denver tax was previously remitted. Note: Bad debts are not deductible if returns are filed on a cash basis, or, if the seller retains title to the merchandise as collateral.</p> <p>Line 3E Enter the amount allowed customers for trade-ins during the period. Note: This deduction is allowed only if the exchanged property will be resold at retail by the taxpayer.</p> <p>Line 3F Enter receipts from sales of gasoline and cigarettes.</p> <p>Line 3G Enter receipts from sales to religious, charitable or governmental organizations which are exempt from Denver tax.</p> <p>Line 3H Enter the sales amount of any goods returned during the period on which Denver tax was previously remitted.</p> <p>Line 3I Enter receipts from sales of prescription medicines.</p> <p>Line 3J Enter receipts from sales of exempt grocery foods.</p> <p>Line 3K Denver sales tax is due on the amount of GALLONS of Aviation/Railway fuel sold, not the dollar amount. Enter the portion of Line 1 that represents the gross sales amount of Aviation/Railway fuel on Line 3K. Then enter the gallons of Aviation/Railway fuel sold on line 5A.</p>	<p>Line 3L Enter other deductions</p> <p>Line 3M Enter the total of Lines 3A thru 3L.</p> <p>Line 4 Enter the difference between Lines 2B and 3M.</p> <p>Line 5A Enter the number of gallons for Aviation and Railway fuel sold and multiply by 4 (four) cents per gallon.</p> <p>Line 5B Enter receipts from short term (30 days or less) automotive vehicle rentals and multiply by 7.25%.</p> <p>Line 5C Enter receipts from sales of taxable food and beverages at Sec. 53-26(8) and multiply by 4.0%.</p> <p>Line 5D Subtract Lines 5B & 5C from Line 4, enter the difference, and multiply by 3.62%.</p> <p>Line 5E Enter the total sales tax computed on Lines 5A thru 5D.</p> <p>Line 6 Enter the amount, if any, of Denver tax collected from customers in excess of the amount on Line 5E.</p> <p>Line 7 Enter the totals of Lines 5E and 6.</p> <p>Line 8 Enter the total consumer use tax from Line 7 Schedule B-City Use Tax.</p> <p>Line 9 Enter the total of Lines 7 and 8.</p> <p>Line 10A If your return is filed after the due date, enter 15% of Line 9, or \$25.00, whichever is greater. Note: Any return not received by the due date will be considered late.</p> <p>If your return is filed after the due date, enter 1% of Line 9 for every month past due. Interest accrues at 1% of the tax amount beginning on the 1st day after the due date and adds an additional 1% on the 21st day of each subsequent month.</p> <p>Line 10B</p> <p>Line 11 Enter the totals of Lines 9, 10A and 10B.</p> <p>Line 12 Enter any credits claimed. Attach a detailed explanation including the reason and methods of computation.</p> <p>Line 13 Enter the difference between Lines 11 and 12. Include with your return a check or money order payable to the Manager of Finance.</p>
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INSTRUCTIONS - SCHEDULE B - CITY USE TAX

Consumer Use Tax is imposed upon the privilege of using, storing, distributing or otherwise consuming tangible personal property or taxable services purchased, rented or leased, unless specifically exempt, when Denver's sales tax has not been paid on that purchase. If goods have been purchased tax free, such as supplies, fixtures, furniture, equipment, etc., for personal or business use or consumption, the applicable tax is due thereon. This would also include any goods drawn from inventory for personal or business use.

<p>Line 1 Enter the Total Purchase Price of Property Subject to City Use Tax.</p> <p>Line 2 Enter the number of gallons for Aviation and Railway fuel purchased and multiply by 4 (four) cents per gallon.</p> <p>Line 3 Enter the total purchases of short-term (30 days or less) automotive vehicle rentals and multiply by 7.25%</p> <p>Line 4 Enter the total of purchases of taxable food and beverage and multiply by 4.0%</p>	<p>Line 5 Enter the total of all other purchases and multiply by 3.62%</p> <p>Line 6 Enter any incremental tax due. If tax was properly paid to another jurisdiction at a tax rate less than Denver's combined rate (7.72% non-food, 8.10% food), incremental tax is due for the difference between the tax charged and Denver's combined rate. No credit is given for tax rates in excess of the Denver combined rate. See Tax Guide topic "Reduction Allowed for Previously Paid Sales or Use Taxes" for more detailed information.</p> <p>Line 7 Total lines 2 through 6, this is the use tax due. Enter this amount on Line 8 of Schedule A</p>
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INSTRUCTIONS - ADDRESS CHANGE

Please fill out the Address Change section if your business address or location has changed.

If the status of your business has changed, please complete the Account Change or Closure Request Form located at our website: www.denvergov.org/treasury

YOU MUST SIGN YOUR RETURN