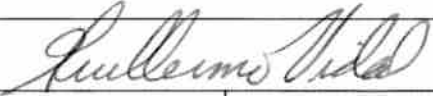




City and County of Denver	<b>POLICY &amp; PROCEDURE</b>	Public Works Department
Subject:	<b>STANDBY DUTY</b>	
Approved:		Manager of Public Works
Number: <b>8</b>	Effective Date: <b>May 27, 2008</b>	Page: <b>2 of 2</b>

3. Once an employee is called, either on the pager or by other means, the employee must return the call as directed by the agency and report to the designated work location or job site. Reporting time will be at the time instructed or within sixty (60) minutes of the agency's call, based on the agency instructions.
4. When an eligible employee on standby is required to perform work, standby pay will be suspended and the employee will be paid basic pay or overtime pay, as appropriate, for the period the employee actually performs work.
5. Based upon the prevailing practice, as determined by Career Service Authority, employees shall be paid for standby duty. The current rate of pay for standby duty shall be in accordance with CSA rules.
6. Standby duty lists shall be determined in the same manner as overtime assignments.
7. Failure or inability to respond to a call while on Standby Duty may be cause for disciplinary action.

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**End of Document**