



CITY AND COUNTY OF DENVER

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DENVER BOARD OF ETHICS

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DENVER BOARD OF ETHICS MINUTES

MEETING OF OCTOBER 27, 2011

Chair Leslie M. Lawson called the meeting to order at 3:35 pm. Also present were Edgar Neel, Roy Wood, Ann Terry and Lori Mack. Also present were Staff Director Michael Henry and Assistant City Attorney Helen Berkman and several guests.

1. It was moved, seconded and passed to approve the minutes of the meeting of September 22, 2011.
2. The Board's Budget Analyst for the last 6 years, Kelly Greunke, introduced her replacement, Derrick Kuhl. Board members expressed their appreciation to Kelly for her professionalism and support in budget matters.
3. Mayor Michael Hancock, accompanied by City Attorney Douglas Friednash, addressed the Board. The Mayor said that one of the first conversations that he has with his appointees is about ethics and integrity and that he has zero tolerance for unethical behavior. The Board had an extended discussion with the Mayor about ethics training for his appointees.
4. Captain Craig Carter, the newly-appointed Quartermaster for the Fire Department, requested an advisory opinion and/or a waiver regarding a trip by him to a manufacturing facility on the east coast, with expenses paid for by the manufacturer. The purpose would be to learn about certain material that is incorporated into firefighters' gear, which material has caused some safety problems for Denver firefighters.
5. City Controller Beth Machann requested discussion or an advisory opinion regarding how incentives or bonuses given to employees by city departments should be dealt with by the Controller's Fiscal Accountability Rules.
6. Chris Horton of the Auditor's Office presented his request for an advisory opinion regarding his intention to be a candidate for the Castle Rock Town Council.
7. Charlotte Pitt, the Interim Manager of the Solid Waste Management/Denver Recycles Division of the Public Works Department, presented her request for an advisory opinion concerning whether she could serve on the volunteer board of a Political Action Committee relating to recycling issues.
8. The Board conferred by telephone conference call with Ed Keegan, a Senior Engineer at Denver International Airport, concerning his request for an advisory opinion. He

had attended a conference with several vendors present. He received notice that he had won a drawing in which he won a television set from a vendor that sold energy-efficient light bulbs and other equipment that he deals with at DIA.

9. The Board continued its discussion of proposed changes to the Code of Ethics to present to City Council. The Board discussed two options drafted by Assistant City Attorney Helen Berkman regarding one point. The Board voted unanimously to support the following changes to section 2-66 of the Code of Ethics:

In order to prepare its annual report and develop relevant training, the Board may contact other City departments and officials to obtain information on any discipline imposed as a result of ethics violations, including discipline imposed as a result of opinions or recommendations issued by the board of ethics.

Disciplinary actions which are not a matter of public record shall be kept confidential and shall be used only for internal purposes, such as for education and training.

Other City departments and officials shall cooperate with and provide necessary information to the board of ethics for its annual report and training development.

The Board also voted unanimously to support again the proposed changes agreed upon by the Board at its September 22, 2011 meeting.

10. It was moved, seconded and passed to go into executive session to deliberate on pending cases.
11. The meeting adjourned at 6:00 pm.

Respectfully submitted,



Michael Henry, Staff Director

Approved by the Board of Ethics – December 21, 2011