



# CITY AND COUNTY OF DENVER

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ANN A. TERRY – VICE CHAIR  
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LORI MACK  
SYL MORGAN-SMITH

## STAFF DIRECTOR

L. MICHAEL HENRY

## DENVER BOARD OF ETHICS

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## DENVER BOARD OF ETHICS

### MINUTES

### MEETING OF SEPTEMBER 23, 2010

Chair Leslie M. Lawson called the meeting to order at 3:35 pm. Also present were Edgar Neel, Lori Mack and Syl Morgan-Smith. Ann Terry was absent. Staff Director Michael Henry, Chris Horton from the Auditor's Office and Ted Rosado, an intern from the Office of Economic Development were also present.

1. It was moved, seconded and passed to approve the minutes of the August 26, 2010 meeting.
2. Suzanne Iversen of Career Service Authority briefly described the new shared services/human resources program and indicated that she will be assigned to assist the Board of Ethics with any human resources issues.
3. Michael Henry reported to the Board that the Mayor's Recommended Budget was published on September 15, recommending an annual 2011 budget for the Board of Ethics of \$104,100 (as compared with \$102,500 for 2010). The City Council will approve a city-wide budget for 2011 in November 2010.
4. Michael Henry and Chris Horton discussed the schedule of the performance audit of the Board of Ethics being conducted by the Auditor's Office. The tentative date for presentation of the audit to the Audit Committee will be November 18, 2010 and Board members are invited to attend. It is likely that the Board will be able to see the draft audit and prepare a response at the October 28 Board of Ethics meeting. The written response will be due on November 4, 2010.
5. Captain Phazaria Koonce of the Sheriff Department explained her request for an advisory opinion concerning travel and lodging expenses offered by a contractor and answered questions from the Board.
6. John Lucero, Deputy Director of the Office of Economic Development, presented his request for an advisory opinion concerning a real estate group to which he belongs and answered questions from the Board.
7. Linda Nedved of the Parks and Recreation Department explained her request for an advisory opinion relating to use of confidential information and answered questions from the Board.

8. It was moved, seconded and passed to go into executive session to receive a preview of the performance audit and to deliberate on cases.
9. The meeting adjourned at 5:30 pm.

Respectfully submitted,

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Michael Henry, Staff Director

Approved by the Board of Ethics: October 28, 2010