

Request for Street Occupancy

Access ID: _____

City and County of Denver
Public Works Permit Operations
2000 West 3rd Avenue, Room 107
Denver, Colorado 80223-1027
www.denvergov.org/pwpermits
DES Construction Engineering
www.denvergov.org/DESconstruction

All Street Occupancy Requests received by Transportation Planning & Engineering &/ or ROW permit desk must contain the following information, in the order described, to better accommodate your request for a Street Occupancy Permit. (If applicable, Street Cut Permit(s) will be issued **only** when the approved Street Occupancy Permit is picked up by the permittee, and not before). Submit one request form for each street occupancy location only! For multiple street cuts in a single area (one street block), use one request form only.

Note: Minimum Review Time for Occupancy Permits is 5 business days.

Fax completed request form with TCP to: 303-446-3442

ATTN: Right-of-Way Engineer

**All Information is required and must be completed prior to submission of Request for Street Occupancy.
(Print all information please).

Company Name: _____ Company Phone: _____
Company Address: _____ City/State/Zip: _____
Contractor License Number(s): _____ Email: _____
Contact Name: _____ Contact Phone: _____
Street Occupancy Location: _____
Requested Street _____
Occupancy Dates (Minimum 5 business days for Approval) _____ to _____ Work Times? _____
Purpose for Request _____
City Project? (Circle 1 ONLY) Y / N City Project Number: _____ City Contact Name: _____ City Agency: _____
Please check ALL that apply
 Traffic Control Plan (TCP) as per MUTCD North Arrow Side Streets
 Street Cut Requested Construction Permit Requested
Cut Size: _____
 Meter Numbers _____
Additional Comments: _____

****Any modification after approval of original permit will require a resubmittal**

For Transportation Use ONLY: Do not write below line:
Status: Approved Denied Pending See comments below for explanations
Assigned Dates: _____ to _____ Allowed Work Times _____ AM / PM _____ AM / PM
Police Required? _____ Flagmen Required? _____
Reasons: (Also see Redlined TCP & conditions on Permit) _____
Date and Time Called: _____ District: _____ Price: _____

Action
 Distribute to Inspector Distribute to Permit Counter Fax to Applicant Other _____

Engineer's Signature Date Permit Number