BASIC STEPS FOR CREATING A LOCAL IMPROVEMENT DISTRICT (LID)

Initiate Request to City to establish a Local Improvement District

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Review by City
(determines whether to abandon or proceed with request)

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Petition the neighborhood for support of an LID
(requires signatures of not less than 35% of the owners of land abutting the proposed improvements)

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Set a Public Hearing date and publish Notice of Proposed Improvements

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Allow 20-day protest period before Public Hearing
(if property owners representing at least 35% of the assessed value in the petitioned LID, file written objections within the protest period, the LID cannot go forward)

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Hold Public Hearing
(depending on outcome, Public Works Manager submits Ordinance)

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Election is held to sell Bonds to finance LID
(election must be successful for construction to begin)

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Design work begins (project bid, contract awarded)
Design and construction commences

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Project completed, assessments are calculated

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Official Notice is published, property owners are notified by mail

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City Council sits as the Board of Equalization, approves final assessment by ordinance.

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Final assessments are published, property owners notified by mail.

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Property owners have 60 days to pre-pay their assessment