



CITY AND COUNTY OF DENVER
BOARD OF EQUALIZATION

201 W. Colfax Ave. Dept. 406
Denver, CO 80202
Phone: 720-913-4038
Fax: 720-913-4101

DENVER
THE MILE HIGH CITY

Dear Property Owner or Agent:

In response to your inquiry, enclosed is a Denver County **petition for Abatement or Refund of Taxes**. Please complete the petition form sign, and return the petition and a duplicate. Under current law, you may appeal the **2010** and **2011** tax years. Please be advised that certain conditions must be met to appeal any given year:

- You must have had an ownership interest and/or tax obligation in the property for the year(s) you wish to appeal.
- The property cannot have been previously appealed for the year in question (certain exceptions may apply; i.e., duplicate assessments, statutory changes, etc.)
- If you are an agent, you must have written authorization from the property owner to file an appeal.
- Your estimate of value should be included with the petition.

Please note that a separate petition must be completed for each year and parcel you wish to appeal.

Please return your petition to:

Board of Equalization
Attn: Geneva T. Campos
201 West Colfax Ave Dept 406
Denver, CO 80202

Should the Board's decision result in a refund of taxes already paid, the Treasurer will only issue the refund to the person or company that paid the taxes for the year(s) in question. Therefore, the Treasury Division will request that you provide proof that you are the party who made the payment. If you wish to send a copy of both sides of your cancelled check, or a previously issued payment receipt validated by the Treasury Division, along with your petition, those documents will be forwarded to the Treasury Division. If you are not able to obtain that documentation you may complete the enclosed affidavit and submit it instead. If your taxes were paid by a mortgage company or financial institution, the Treasury Division will refund the money directly to that institution, which in turn refund or credit the money to you through their escrow process.

Please note that this request for proof of payment is being made by the Treasury Division at this time simply to streamline the process of getting a refund to you if one is owed. You are not required at this time to submit proof of payment with your petition.

If you have questions or need assistance, I can be reached at 720-913-4038. Thank you.

Sincerely,

Geneva T. Campos
Deputy Clerk
Board of Equalization
geneva.campos@denvergov.org

