

**CITY AND COUNTY OF DENVER**  
**CLERK AND RECORDER**

STEPHANIE Y. O'MALLEY  
Clerk and Recorder  
WELLINGTON E. WEBB  
MUNICIPAL OFFICE BUILDING  
DEPARTMENT 101, FIRST FLOOR  
201 WEST COLFAX AVENUE  
DENVER, CO 80202  
TELEPHONE: 720-865-8400  
FACSIMILE: 720-865-8580

**DOCUMENT RECORD REQUEST**

Please complete the following information to request a copy of a document recorded in Denver County.

*We are prohibited by law from researching any real estate records, including liens.*

**Document Fee** — \$0.25 per page

**Certification Fee** — Add \$1.00

Please complete the information below for the record desired. A self-addressed envelope, optional, helps expedite processing. **Please make your check payable to CLERK AND RECORDER.**

\_\_\_\_\_  
NAME OF  GRANTOR OR  GRANTEE

\_\_\_\_\_  
DATE OF REQUEST

\_\_\_\_\_  
DATE OF RECORDING

\_\_\_\_\_  
TYPE OF DOCUMENT

\_\_\_\_\_  
RECEPTION NUMBER  
if Date of Recording on or after 10/1/1984

\_\_\_\_\_  
BOOK PAGE  
if Date of Recording on or before 9/30/1984

Return name and address (if applicable):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Send your request to:

**Clerk and Recorder**  
**Department 101**  
**201 W. Colfax Ave**  
**Denver, CO 80202**

**OFFICE USE**

- Number of pages \_\_\_\_\_ Amount \_\_\_\_\_ Date Processed \_\_\_\_\_
- Your payment is being returned, enclosed, due to an incorrect amount. Please remit in the amount of \$\_\_\_\_\_.
- We are unable to match any such record. Payment in the amount of \$\_\_\_\_\_ is being returned, enclosed.

Please return this form when making further inquiry.

By \_\_\_\_\_  
Deputy Clerk